

Coe Memorial Park Committee
March 20, 2024
Minutes

Mission Statement:

To create the downtown area of Torrington a first class horticultural oasis in accordance with and with strict adherence to the intent of the Coe Godfrey benefactors and the Coe Family Trust

Present:

Chairman Marc Trivella, Kathy Renzullo, Mima Zbell, Mark McEachern, Linda Kowalczyk

Absent:

Effie Mwando

Guests:

Boe Studio Architects Michael Boe, Torrington Parks & Recreation Chairperson Patty Fairchild, Facilities Manager Jamie Sykora, Recreation Director Bobby Penning and Program Coordinator Lindsay Kieseewetter

The meeting was called to order at 5:39 pm

Approval of Previous Minutes:

Park Operations:

Architect Mike Boe provided diagrams and has identified a Danbury firm to fabricate the finials for the Carriage House. Mike went into detail regarding the 4 foot finials and explained that it has been a difficult task in finding someone to build them. Mike is working with Purchasing Agent Pennie Zucco to complete an RFQ which will take an estimated 2-3 weeks.

An original diagram of the CMP All Wars monument and flagpole was provided by Mark McEachern from the Torrington Historical Society archives. The possibility of solar powered lampposts on the monument was discussed as an alternative to traditional electric lighting. Restoration requires repair and modifications to the monument and will be addressed in a RFQ to be submitted by Jamie Sykora. In addition to the monument the repair, sinking concrete slabs on the south side of the CMP Civic Center Building will also be addressed in the RFQ.

Discussions on the implementation of a handicap ramp and railings for the CMP Civic Center Building include the following:

- the ramp to be ADA compliant
- ramp not to be accessible to skateboarding
- drafts to be completed by a design engineer
- RFQ needed for work

Committee to send email to Jamie with details for an RFQ for the re-development plans of Coe separating the CMP Building from the Monument.

Old Business:

Marc Trivella commented on the pooled water in CMP Civic Center basement that is seeping through the basement door and also the water damage throughout the CMP Building due to the leaking roof. Collapsed ceiling tiles and visible brown water marks on the ceiling, water marked stage curtains and stage damage was brought to Jamie's attention. Jamie will follow-up with the Street Department regarding the basement flooding and noted that he has a RFQ in trying to locate a new roofer for City of Torrington buildings.

Jamie to check into locating a painter for the CMP promenade ceiling

As suggested by Mike Thomas of the Veterans Service, Jamie agreed with that we move forward in reaching out to the Boy Scouts @ Center Congregation Church for the possibility of a project to scrap and paint the deteriorating cannon in The Park

New Business:

Jamie is working on 2 more prices for semi- transparent blinds for the CMP Civic Center building

Marc noted that the piano in the CMP building is not needed. He will send an email to Jamie and Bobby Pentino for the removal and the possibility of moving it to the the Teen Center.

The Committee discussed with Jamie, Bobby and Lindsay the installation of new stage lighting in 2023. Lindsay volunteered to try to determine who approved the installation of the new lighting in the ceiling facing the stage and who actually paid for the project. The committee unanimously decided that no additional lighting was needed.

Jamie is currently working on Phase 1 of the safety and security for the City of Torrington. Diagrams were provided for security monitoring in The Park. He is guessing at a price of approximately \$150,000. ...to be further reviewed by the CMP Committee . An RFP will be needed.

Other Business:

The meeting was adjourned @ 7:00pm

Respectfully submitted,
Kathy Renzullo