



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: 08/10/2016		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patricia Fairchild	Time: 5:07 PM	
ROLL CALL:	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Gerry Carbone & Brett Simmons. Dan Lovallo was absent		
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 7/5/2016		
	Corrections: None		
	Motion to Approve by: Gerry Carbone		
	Second by: Fran Ducotey		
CORRESPONDENCE:	None		
CITIZEN'S COMMENTS:	Name, Address, Comments: None		
COMMITTEE UPDATES:	<p>Request for Coe Memorial Park:</p> <ul style="list-style-type: none"> Jessica Gueniat from The Torrington Library for an additional day for their Library Program on September 15, 2016 from 5:00 PM to 8:00 PM. A motion to approve by Jim Pescatore and 2nd by Fran Ducotey. Approved unanimously. <p>Request for the Armory:</p> <ul style="list-style-type: none"> Robert Stango from the Lions Club for a Craft and Gift Fair on November 4, 2016 from 2:00 PM to 7:00 PM and November 5, 2016 from 8:00 AM to 5:00 PM. A motion to approve by Fran Ducotey and 2nd by Gerry Carbone. Approved unanimously. <p>Request for Joe Ruwet Field:</p> <ul style="list-style-type: none"> Pam Baldwin from O&G Industries for a softball game on September 15, 2016 from 5:30 PM to 9:00 PM. A motion to approve by Fran Ducotey and 2nd by Gerry Carbone. Approved unanimously. <p>Request for West Torrington and Oak Avenue fields:</p> <ul style="list-style-type: none"> Linn Baranowitz from Torrington Little League for games from late August to October 2016 - no lights. A motion to approve by Gerry Carbone and 2nd by Fran Ducotey. Approved unanimously. <p>Request for Fuessenich Park:</p> <ul style="list-style-type: none"> R.J Poniatoski from American Legion for games in August, September and October 2016. Dates to be announced. A motion to approve by Jim Pescatore and 2nd by Fran Ducotey. Approved unanimously. 		
<ul style="list-style-type: none"> Programs - (Updates) 	2016/17 Fall and Winter Brochure will be out soon. The Trunk or Treat Event and the Winter Carnival are in the planning stages. The pool will be open until August 26, 2016. Northwest Idol Final is Saturday August 13, 2016. Fuse Fest is August 20, 2016		
<ul style="list-style-type: none"> Sports (Updates) 	The playoffs for the Men's and Women's Summer Softball Leagues are starting.		

<ul style="list-style-type: none"> • <u>Capital / Budget</u> 	<p>Fuessenich Park Renovations Phase I, the bleacher area, is in the planning stages. Baskets for the Disc Golf Course were ordered. Plan to log areas of Alvord Park. A motion was made by Jim Pescatore and 2nd by Fran Ducotey to hire Andrew Bosse to oversee the Timber Harvest at Alvord Park. Motion passed unanimously. Another section of the brick wall at Christmas Village will be repaired. Pre Construction meeting for the cupolas to go on the Coe Memorial Park Carriage House will be scheduled. Coe Memorial Park Carriage House painting project almost complete. Dates were set for Christmas Village.</p>
<ul style="list-style-type: none"> • <u>Facility Operations (Updates)</u> 	<p>Field preparations are on going. Getting ready to start fall projects.</p>
<ul style="list-style-type: none"> • <u>Coe Memorial Park (Updates)</u> 	
<ul style="list-style-type: none"> • <u>Coe Memorial Park (Meeting Motions)</u> 	<p>Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee on the separate Coe Memorial Park Committee Motion Form.</p>
<u>OLD BUSINESS:</u>	Nothing
<u>NEW BUSINESS:</u>	<p>Gerry Carbone requested that Brett keep a log of all events containing amounts collected, attendance and cost to run event. Brett responded that we do keep those records.</p> <p>Gerry Carbone made a motion to go into Executive Session at 6:00 PM, 2nd by Fran Ducotey. Motion passed unanimously. Executive Session ended at 6:20 PM.</p>
<u>OTHER BUSINESS:</u>	<p>The Torrington Historical Society offered to donate a sleigh to the Park & Recreation Commission. Offer was declined saying "Thank You for thinking us".</p>
<u>ADJOURNMENT:</u>	<p>Motion By: Jim Pescatore</p> <p>Second By: Fran Ducotey</p> <p>Time: 6:25 PM</p>
<u>MINUTES SUBMITTED BY:</u>	Jim Pescatore