



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: 5/4/16		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patricia Fairchild		Time: 5:00 PM
ROLL CALL:	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Gerry Carbone and Brett Simmons. Dan Lovallo was absent. Margret Keywan and Mark McEachern from the Coe Memorial Park Committee were present.		
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 4/6/2016		
	Corrections: None		
	Motion to Approve by: Fran Ducotey		
	Second by: Gerry Carbone. Approved Unanimously.		
CORRESPONDENCE:	None		
CITIZEN'S COMMENTS:	Name, Address, Comments: None		
COMMITTEE UPDATES:	<p>Request for Coe Memorial Park:</p> <ul style="list-style-type: none"> • Tim Waldron from the City of Torrington Mayor's office for a public meeting on April 21, 2016 from 5:00 PM to approximately 8:30 PM. This request was pre-approved on April 13, 2016. • Joel Sekorski from the Sullivan Senior Center for a Picnic in the Park on September 7, 2016 from 9:30 AM to 4:00 PM. A motion to approve by Gerry Carbone and 2nd by Fran Ducotey. Approved unanimously. <p>Request for Fuessenich Park:</p> <ul style="list-style-type: none"> • Chris Myslow from the Torrington Titans for a baseball camp from June 27 to June 30, 2016 from 8:00 AM to 1:00 PM. A motion to approve by Jim Pescatore and 2nd by Fran Ducotey. Approved unanimously. • Chris Myslow from the Torrington Titans for a Concert in the Parking Lot before their final game of the season on August 6, 2016 at 4:00 PM. A motion to approve by Fran Ducotey and 2nd by Gerry Carbone. Approved unanimously. 		
- Facility Use (Facility Requests)			
- Programs - (Updates)	Park & Rec had a booth at the Lion's Club Craft Fair on April 30, 2016 and handed out literature. Touch-a-Truck at Lowe's will be on June 11, 2016 from 11:00 AM to 2:00 PM. Idol Auditions will be June 11, 2016. Idol Finals will be on August 13, 2016. FUSE Fest is on August 20, 2016. The Park & Rec Tag Sale is on June 4, 2016 at the Armory. Set up for the Tag Sale is the night before.		
- Sports (Updates)	Softball is starting this week.		
- Capital / Budget	The cupola project for the Coe Memorial Park Carriage House went out to bid. Pleasant View basketball court is complete. All grass areas at Fuessenich Park have been treated, with more applications in the future.		
- Facility Operations (Updates)	A motion by Jim Pescatore to use the Besse Fund to pay to re-surface the floors in the pool house was 2 nd by Fran Ducotey. Approved unanimously. The pool has a leak in the liner, but it is still under warranty. Provided Bob Lizotte with the warranty information and Bob is going to contact the vendor.		

- Coe Memorial Park (Updates)	<p>A motion by Jim Pescatore to move the Coe Memorial Park portion of the meeting before the Facility Requests was 2nd by Fran Ducotey. Approved unanimously.</p> <p>Topic: Sign in the park. A discussion followed on where, what type and how many signs should be in the park. Patty Fairchild suggested a Special Projects Committee be formed. A motion was made by Jim Pescatore to establish a Special Projects subcommittee and 2nd by Fran Ducotey. Approved unanimously. Gerry Carbone and Fran Ducotey will represent the Park & Rec commission and Margret Keywan will be one of the 2 representatives from the Coe Memorial Park Committee.</p> <p>A discussion took place on the subcommittee Meeting Form. Brett will make a form for the meeting and minutes.</p>
- Coe Memorial Park (Meeting Motions)	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee on the separate Coe Memorial Park Committee Motion Form.
OLD BUSINESS:	Jim Pescatore advised the Commission that The Kelley Foundation wants to donate the property adjacent to Christmas Village. A motion to accept the land by Jim Pescatore and 2 nd by Fran Ducotey. Approved unanimously.
NEW BUSINESS:	None
OTHER BUSINESS:	None
ADJOURNMENT:	<p>Motion By: Jim Pescatore</p> <p>Second By: Fran Ducotey</p> <p>Time: 6:33 PM</p>
MINUTES SUBMITTED BY:	Jim Pescatore