



**PARKS and RECREATION COMMISSION**  
**MEETING MINUTES**

<b>MEETING DATE: 2/3/2016</b>		<b>MEETING LOCATION: Armory</b>	
<b>CALL TO ORDER:</b>	By: Patricia Fairchild		Time: 5:00PM
<b>ROLL CALL:</b>	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Gerry Carbone, Brett Simmons Absent: Dan Lovallo		
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of (Date): 1/6/2016		
	Corrections: None		
	Motion to Approve by: Gerry Carbone		
	Second by: Fran Ducotey		
<b>CORRESPONDENCE:</b>	Meeting notices for field usage sent out by Brett.		
<b>CITIZEN'S COMMENTS:</b>	Name, Address, Comments: None		
<b>COMMITTEE UPDATES:</b>	<p><b>Request for the Alvord Park:</b></p> <ul style="list-style-type: none"> <li>• Scott Murelli from Torrington Youth Soccer for games and practices from March 11, 2016 through June 27, 2016. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</li> </ul> <p><b>Request for the Armory:</b></p> <ul style="list-style-type: none"> <li>• Sam Muni from Avon Basketball for a day of games on January 18, 2016. A motion to approve by Gerry Carbone and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</li> <li>• Tony Pietrafesa from Torrington PAL for Middle School and High School games on various dates in March and April 2016. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</li> </ul> <p><b>Request for Coe Memorial Park:</b></p> <ul style="list-style-type: none"> <li>• Chief Michael Maniago from the Torrington Police Department for Central Response Training on April 11 – 14, 2016 from 8:00AM to 4:00PM. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</li> </ul> <p><b>Request for Fuessenich Park:</b></p> <ul style="list-style-type: none"> <li>• Scott McCarty from Forman School for a game on May 17, 2016 at 7:00PM. A motion to approve by Gerry Carbone and 2<sup>nd</sup> by Jim Pescatore. Approved unanimously.</li> <li>• RJ Poniatoski from Torrington American Legion for games and practices on various dates in June and July. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</li> <li>• Chris Fisher from the Torrington Dragons for games on various dates. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</li> <li>• Ray Tanguay from OWTS for games on various dates. A motion to approve by Jim Pescatore and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</li> </ul>		
- <b>Facility Use (Facility Requests)</b>			

	<p><b>Request for Toro I &amp; II:</b></p> <ul style="list-style-type: none"> <li>Chris Fisher from USSSA for games on May 14, 23 and June 25 &amp; 26, 2016. A motion to approve by Gerry Carbone and 2<sup>nd</sup> by Jim Pescatore. Approved unanimously.</li> </ul>
- <b>Programs - (Updates)</b>	Winter Carnival was a success even without snow. Dates for NW Idol are being set. The Spring/Summer 2016 Brochure is in the works. Summer programs are in the planning stage.
- <b>Sports (Updates)</b>	Fuessenich Park usage meeting is scheduled for February 9, 2016 and a Softball meeting is scheduled for February 11, 2016. Basketball and Volleyball leagues are running smooth.
- <b>Capital / Budget</b>	Bid for new Basketball Court at Borzani Park will be sent out soon. Armory Roof project has been completed with only minor punch list items remaining. Carriage House bids came in and were discussed. The Commission recommended accepting Valley Restorations bid.
- <b>Facility Operations (Updates)</b>	Working with Michael Morin on the Disc Golf course. Many of the first 9 holes are complete. Working with Rista from Planning & Zoning on Susan Charlene Besse Park. We are applying for another grant for the 2 <sup>nd</sup> Phase of completing a Forest Management Plan for the park.
- <b>Coe Memorial Park (Updates)</b>	Mike Boe said the bid for the Cupola's for the Carriage House should be ready by Monday. Fran inquired as to why there has been no progress on replacing the Coe Memorial Park sign. A motion to set a deadline for a decision for a new sign by April 1, 2016 was made by Gerry Carbone and 2 <sup>nd</sup> by Fran Ducotey. Approved unanimously.
- <b>Coe Memorial Park (Meeting Motions)</b>	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee on the separate Coe Memorial Park Committee Motion Form.
<b>OLD BUSINESS:</b>	Nothing
<b>NEW BUSINESS:</b>	<p>A motion by Fran Ducotey to add an Executive Session to the Agenda and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</p> <p>A motion by Fran Ducotey to go into Executive Session at 5:50 and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</p> <p>A motion to come out of Executive Session by Jim Pescatore at 6:08 and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</p> <p>Brett stated that he had met with the Parks staff and discussed ways to restore the Manger at Christmas Village.</p>
<b>OTHER BUSINESS:</b>	Nothing
<b>ADJOURNMENT:</b>	<p>Motion By: Jim Pescatore</p> <p>Second By: Fran Ducotey</p> <p>Time: 6:09 PM</p>
<b>MINUTES SUBMITTED BY:</b>	Jim Pescatore