



**PARKS and RECREATION COMMISSION**  
**MEETING MINUTES**

<b>MEETING DATE: December 7, 2016</b>		<b>MEETING LOCATION: Armory</b>	
<b>CALL TO ORDER:</b>	By: Patricia Fairchild	Time: 5:00 PM	
<b>ROLL CALL:</b>	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Gerry Carbone, Brett Simmons. Dan Lovallo was absent.		
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of (Date): November 9, 2016		
	Corrections: None		
	Motion to Approve by: Fran Ducotey		
	Second by: Gerry Carbone		
<b>CORRESPONDENCE:</b>	None		
	A motion to change the order of the Agenda to move new business by Jim Pescatore and 2 <sup>nd</sup> Fran Ducotey, passed unanimously.		
<b>CITIZEN'S COMMENTS:</b>	Name, Address, Comments: No one present		
<b>COMMITTEE UPDATES:</b>	<b>Request for Coe Memorial Park:</b>		
- <b>Facility Use (Facility Requests)</b>	Edward Cannata from the Arts & Cultural Torrington Commission for a Craft Fair and Music Event on May 27, 2017 from 7:00 AM to 5:00 PM. A motion to approve by Jim Pescatore and 2 <sup>nd</sup> by Gerry Carbone, passed unanimously. Jeffrey Sieser from the Boy Scouts of America for A Tribute to Veterans on May 6, 2017 from 9:00 AM to 12:00 PM. A motion to approve by Jim Pescatore and 2 <sup>nd</sup> by Fran Ducotey, passed unanimously. Chris Olson (presented by Brenda Summers) from Joseph's House, Inc. – West Torrington (Major Besse Park) to give out food, hot chocolate, and information about their organization on January 21, 2017 from 4:00 to 6:00 PM. A motion to approve by Jim Pescatore and 2 <sup>nd</sup> by Fran Ducotey, passed unanimously.		
- <b>Programs - (Updates)</b>	Christmas Village is ready to go. Parade has 17 groups marching. Last night is all set.		
- <b>Sports (Updates)</b>	Volleyball has 9 teams as does YML Basketball.		
- <b>Capital / Budget</b>	A draft of the 2017 – 2018 Capital Budget has been prepared. The Fuessenich Park Plaza project is going out to bid. The Alvord Park Timber Harvest bid is expected to go out in January. Brett will also be working on plans for Splash Pad for the pool over the winter.		
- <b>Facility Operations (Updates)</b>	Ice rink is getting set up		
- <b>Coe Memorial Park (Updates)</b>			
- <b>Coe Memorial Park (Meeting Motions)</b>	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee on the separate Coe Memorial Park Committee Motion Form.		
<b>OLD BUSINESS:</b>	None		

<b>NEW BUSINESS:</b>	Andrew Bosse presented his Forest Management Plan for Charlene Susan Besse Park. He discussed the areas of the property, where they would be cutting, the different types of trees that are present, and the different methods of conducting a timber harvest.
<b>OTHER BUSINESS:</b>	None
<b>ADJOURNMENT:</b>	Motion By: Jim Pescatore  Second By: Fran Ducotey  Time: 6:07 PM
<b>MINUTES SUBMITTED BY:</b>	Jim Pescatore