



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: January 6, 2016		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patricia Fairchild		Time: 5:00 P.M.
ROLL CALL:	Members Present: Patricia Fairchild, Fran Ducotey, Gerry Carbone, Superintendent Brett Simmons. Absent: Jim Pescatore & Dan Lovallo		
REVIOUS MINUTES APPROVAL:	Minutes of December 2, 2015 Motion to approve: Gerry Carbone with a second by Fran Ducotey. Approved unanimously.		
CORRESPONDENCE:	None		
CITIZEN'S COMMENTS:	Noel Croci of Five Points Gallery spoke about the Yarn Bombing taking place in June in Torrington.		
COMMITTEE UPDATES:	<p>Requests for Armory:</p> <ul style="list-style-type: none"> Request from Registrar John Ciesco for various dates for primary and presidential election polling place. A motion to approve by Fran Ducotey with a second by Gerry Carbone. Approved unanimously. <p>Request for Coe Memorial Park</p> <ul style="list-style-type: none"> Request from Registrar John Ciesco for various dates for primary and presidential election polling place. A motion to approve by Fran Ducotey with a second by Gerry Carbone. Approved unanimously. Jessica Gueniat from the Torrington Library for special programs on Feb. 11, Feb. 25, March 10, and March 17, 2016. A motion to approve by Fran Ducotey with a second by Gerry Carbone. Approved unanimously. 		
- Facility Use (Facility Requests)			
- Programs - (Updates)	Brett reported on the success of the Last Night event on 12/31/15. Christmas Village is closed for the season. We are finalizing the plans for Winter Carnival on January 30, 2016. Work is being started on the Spring/Summer 2016 brochure.		
- Sports (Updates)	Basketball and volleyball going well. Softball meetings will occur in early February. There is a possibility of starting a women's softball committee.		

- Capital / Budget	Brett submitted the Capital Budget which was due at the end of December. He is working on the Parks and Recreation budgets now.
- Facility Operations (Updates)	Work is continuing on the closing of Christmas Village. Inside work is being done. There are no updates on the bids as of now for the Carriage House Project at Coe Memorial Park. Bid packets for the Borzani Basketball Court Renovations will be going out soon.
- Coe Memorial Park (Updates)	None
- Coe Memorial Park (Meeting Motions)	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee.
OLD BUSINESS:	None
NEW BUSINESS:	None
OTHER BUSINESS:	<p>On a motion by Fran Ducotey and seconded by Gerry Carbone, the commission voted unanimously to add an Executive Session to the agenda.</p> <p>On a motion by Gerry Carbone with a second by Fran Ducotey, the commission voted unanimously to go into Executive Session to discuss a personnel matter at 6:05 P.M.</p> <p>On a motion by Gerry Carbone with a second by Fran Ducotey the commission came out of Executive Session at 6:30 P.M.</p>
ADJOURNMENT:	Motion By: Fran Ducotey Second by Gerry Carbone. Time 6:30 P.M.
MINUTES SUBMITTED BY:	Patricia Fairchild, Chairperson