



**PARKS and RECREATION COMMISSION**  
**MEETING MINUTES**

<b>MEETING DATE: 11/05/2014</b>		<b>MEETING LOCATION: Armory</b>	
<b>CALL TO ORDER:</b>	By: Patricia Fairchild	Time: 5:00 PM	
<b>ROLL CALL:</b>	Members Present: Patricia Fairchild, Jim Pescatore, Gerry Carbone, Dan Lovallo, and Brett Simmons. Absent Fran Ducotey.		
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of (Date): 10/1/2014		
	Corrections: None.		
	Motion to Approve by: Gerry Carbone		
	Second by: Dan Lovallo		
Approved Unanimously.			
<b>Previous Special Meeting at Christmas Village Minutes</b>	Minutes of 10/01/2014 Corrections: None Motion to Approve by: Gerry Carbone Second by: Jim Pescatore Approved Unanimously.		
<b>CORRESPONDENCE:</b>	We received letters from participants who decorated vehicles for the Truck or Treat event. Dorothy Sekulski from DCF, Keith Mutch from Torrington Family Kempo and The Lions Club all had positive comments and praise about how the Truck or Treat was run this year.		
<b>CITIZEN'S COMMENTS:</b>	Name, Address, Comments: None		
<b>COMMITTEE UPDATES:</b>	<p><b>Request for use of Fuessencih Park:</b></p> <ul style="list-style-type: none"> <li>R.J. Poniatoski from Torrington American Legion Baseball for various dates in June and July of 2015. A motion to approve use, but dates to be determined at a later date by Jim Pescatore and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.</li> </ul> <p><b>Request for Coe Memorial Park:</b></p> <ul style="list-style-type: none"> <li>Ruth Lutz from Mental Health Association of CT for their annual Holiday Luncheon on December 18, 2014 from 11:00AM to 2:00PM. A motion to approve with fees by Gerry Carbone and 2nd Dan Lovallo. Approved unanimously.</li> <li>Zachary Ritchie from Prime Time House for a Holiday Party on December 12, 2014 from 2:00PM to 8:00PM. A motion to approve by Dan Lovallo and 2<sup>nd</sup> by Jim Pescatore. Approved unanimously.</li> </ul>		
- <b>Facility Use (Facility Requests)</b>			
- <b>Programs - (Updates)</b>	Brett: Music is being set up for the Light Up Main event. Toy shower at The Performance Hub is scheduled for December 5, 2014. Christmas Village Opening Day Parade on December 7 <sup>th</sup> is coming together. VIP night at Christmas Village is set for December 6 <sup>th</sup> from 3:00 to 5:00. We have 8 Basketball teams and 6 Volleyball teams to date. There is a possibility of a new Archery program. Patti discussed that a vendor was looking into setting up at Christmas Village. Patti will relay to her that if she does, to park in a proper place.		
- <b>Sports (Updates)</b>	Jim: We need to set up a meeting with the Softball Committee. Brett will contact Ken Frizzo.		
- <b>Capital / Budget</b>	Brett: Some bigger projects are on hold until spring. Jigg's Donohue playground is almost complete. Coe Memorial Park Carriage House roof renovation is going out to bid. Bids are due in on November 13 <sup>th</sup> . A motion to support the roof project by Dan Lovallo and 2 <sup>nd</sup> by Gerry Carbone. Approved unanimously. New fire pit and benches to be installed at Christmas Village. Disc golf is a		

	possibility at Alvord Park. Brett handed out literature and discussed this concept further. No large trees will be removed.
- <b>Facility Operations (Updates)</b>	Brett: Soccer is the only outdoor sport still playing. We are starting work at Christmas Village and on the Ice Rink at West Torrington. Lights going up on Main Street and soon the Coe Memorial Park lights will be installed as well.
- <b>Coe Memorial Park (Updates)</b>	
- <b>Coe Memorial Park (Meeting Motions)</b>	
<b>OLD BUSINESS:</b>	None.
<b>NEW BUSINESS:</b>	Gerry: No grants available for Christmas Village.
<b>OTHER BUSINESS:</b>	None.
<b>ADJOURNMENT:</b>	Motion By: Jim Pescatore  Second By: Gerry Carbone  Time: 5:44 PM
<b>MINUTES SUBMITTED BY:</b>	Jim Pescatore