



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: January 8, 2014		MEETING LOCATION: Armory
CALL TO ORDER:	By: Patricia Fairchild	Time: 5:00 pm
ROLL CALL:	Members Present Patricia Fairchild, Dan Lovallo, Fran Ducotey, Gerry Carbone, Jim Pescatore, Brett Simmons, Donna Winn.	
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 12/04/2013	
	Corrections: None	
	Motion to Approve by: Gerry Carbone	
	Second by: Fran Ducotey	
CORRESPONDENCE:	None	
CITIZEN'S COMMENTS:	Name, Address, Comments: No one	
COMMITTEE UPDATES: Facility Use (Facility Requests)	<p>Request for Coe Memorial Park and the Armory:</p> <ul style="list-style-type: none"> John Ciesco and Ed Wilmot from the Registrar of Voters for August 12, 2014 from 4:30am to 10:00pm for a primary if needed and November 4, 2014 from 4:30am to 10:00pm for elections. A motion to approve by Jim Pescatore and 2nd by Dan Lovallo. Approved unanimously. <p>Request for Coe Memorial Park:</p> <ul style="list-style-type: none"> Zachary Richie from Prime Time House for annual dance on February 14, 2014 from 11:00AM to 4:00PM. A motion to approve with custodial fees by Dan Lovallo and 2nd by Gerry Carbone. Approved unanimously. Kim Barbieri and Catlin Nield from the City of Torrington and Little Guild of St. Francis for a Pittie Party – dog vaccinations & spay/neuter event on June 5, 2014 from 10:00AM to 4:00PM. A motion to approve by Jim Pescatore and 2nd by Fran Ducotey. Approved unanimously. <p>Request for the Armory:</p> <ul style="list-style-type: none"> Kim Deep from Torrington Little League for registrations on January 25, 2014 from 12:00PM to 2:00PM and February 1, 2014 from 11:00AM to 2:00PM in the kitchen area. A motion to approve by Jim Pescatore and 2nd by Gerry Carbone. Approved unanimously. Bill Nataro from the Northwest Corner Umpires Assoc. for meetings on February 18, 2014 and March 18 and 25, 2014 from 6:00PM to 8:00PM. A motion to approve by Dan Lovallo and 2nd by Jim Pescatore. Approved unanimously. 	
- Programs - (Updates)	<p>Donna Winn: Spring brochure is in the works.</p> <p>Bus Trips: Lost money on the Radio City trip, always do well on the Casino trips. Trying to find ways to have trips but not be at risk to lose money. Ways to advertise, maybe signs. Donna will talk to Marty Connor to see if we can put up signs and where.</p> <p>Winter Carnival will be February 1, 2014 from 1:00PM to 4:00PM.</p> <p>Easter egg hunt: Discussion to move it to either Oak Ave or the Toro fields so we can spread it out for the different age groups.</p> <p>First Night went well. Discussion on moving it back downtown. Downtown Committee is interested.</p> <p>Ad going out for a part time office assistant.</p> <p>Christmas Village: We need a special meeting. The commission agreed. A meeting will be set up.</p>	

- Sports (Updates)	Nothing
- Capital / Budget	Brett: Letter from the Mayor requesting zero increase in budget. Brett handed out the Capital Budget he submitted to Public Works and reviewed it with the Commission. The joint meeting with the Coe Memorial Park Committee for the FY 2014/15 Coe Memorial Budget will be January 27, 2014 at 5:00pm. The Park & Rec Commission meeting for the FY 2014/15 Park & Rec Budget will immediately follow.
- Facility Operations (Updates)	Brett: Snow and ice removal took up a lot of the crew's time while Christmas Village was open and also after it closed. The ice rink is up and running. Sledding is spotty with the rain we've been getting.
- Coe Memorial Park (Updates)	No Updates
- Coe Memorial Park (Meeting Motions)	In response to the Coe Committee's "Permanent Motion" in regards to the repayment of the Electric bill. A motion was made by Gerry Carbone that the Coe Committee should go to the probate judge so this issue can be resolved by the next Commission meeting on February 5, 2014, 2 nd by Fran Ducotey. Approved unanimously.
OLD BUSINESS:	Nothing
NEW BUSINESS:	The fireworks for 2014 are being held. Fundraisers are being planned, although no wine tasting. Other fundraising options are being discussed.
OTHER BUSINESS:	Nothing
ADJOURNMENT:	Motion By: Dan Lovallo Second By: Jim Pescatore Time: 6:24 pm
MINUTES SUBMITTED BY:	Jim Pescatore