



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: December 4, 2013		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patricia Fairchild	Time: 5:00 PM	
ROLL CALL:	Members Present: Patricia Fairchild, Dan Lovallo, Gerry Carbone, Fran Ducotey, Jim Pescatore, Brett Simmons, Donna Winn		
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 11/6/2013		
	Corrections: None		
	Motion to Approve by: Jim Pescatore		
	Second by: Fran Ducotey Motion approved: Unanimously		
CORRESPONDENCE:	A letter was received from Alan Seraita, President of the Torrington Titans, requesting the renewal of the lease on Fuessenich Park for the 2014 season. This will be discussed under facility requests.		
CITIZEN'S COMMENTS:	Name, Address, Comments: None		
COMMITTEE UPDATES: - Facility Use (Facility Requests)	Requests for Coe Memorial Park:		
	<ul style="list-style-type: none"> Jared Howe from the Torrington Fire Department for Fire Marshall training on February 4, 2014 from 5:00 PM to 9:00 PM. A motion to approve by Dan Lovallo and 2nd by Gerry Carbone. Approved unanimously. 		
	Request for the Armory:		
	<ul style="list-style-type: none"> Ken Bratina from CJR for a self-defense class on December 12, 2013 from 3:00 PM to 4:00 PM. A motion to approve with fees by Dan Lovallo and 2nd by Fran Ducotey. Approved unanimously. 		
	Request for Toro I:		
	<ul style="list-style-type: none"> Robin Pedone from LARC for Cross Country Skiing outside the fenced area of the Toro I softball field on all Saturdays from January 11, 2014 thru February 22, 2014 from 10:00 AM to 11:30 AM. A motion to approve with updated insurance by Jim Pescatore and 2nd by Gerry Carbone. Approved unanimously. 		
	Request for Fuessenich Park:		
	<ul style="list-style-type: none"> Alan Seraita from the Torrington Titans for Fuessenich Park for dates from June 1, 2014 thru August 15, 2014. A tentative schedule was included with the request. It was recommended by the Commission to have a copy of the schedule sent to all Fuessenich Park users. A motion to approve by Gerry Carbone and 2nd by Fran Ducotey. Approved unanimously. 		
- Programs - (Updates)	Donna: Paul Summer posted on the Park and Rec Facebook page that he thought it would be a good idea to have ice skating at Fuessenich Park. Several people made comments in favor of his posting. Light Up Main went well. Toy Shower is all set. Invitations were sent out for VIP Night at Christmas Village. There are 17 groups for the Christmas Village Opening Day Parade.		

- Sports (Updates)	YML basketball has started with 10 teams.
- Capital / Budget	Brett: Working on the new budget. He wants to include field renovations for Fuessenich Park in the Capital Budget. He is thinking about the possibility of extending the parking lot at Fuessenich Park into the tennis court area. The parking lot could then be reconfigured including the new area. He has plans for drainage work at Oak Avenue next fall. He is also getting information together for insulating the ceiling at the Armory.
- Facility Operations (Updates)	Christmas Village is the main focus now. Burrville Playground guard rail is in. The playground will be completed in the spring.
- Coe Memorial Park (Updates)	Fran questioned how we would be plowing the new parking lot. Brett said he would monitor the plowing.
- Coe Memorial Park (Meeting Motions)	In response to the motion by the Coe Memorial Park Committee concerning the reimbursement of funds for the electricity that they are disputing: A motion was made by Gerry Carbone that the Coe Memorial Park Committee go to the City Council for any changes to the payment procedure that the City Council approved. The Parks and Recreation Commission cannot make any changes to the payment or the total amount being paid. 2 nd by Fran Ducotey. Approved unanimously.
OLD BUSINESS:	None
NEW BUSINESS:	A motion to add Election of officers to the agenda by Jim Pescatore and 2 nd by Fran Ducotey. Approved unanimously. A motion by Jim Pescatore to keep all officers as is for the next year and 2 nd by Gerry Carbone. Approved unanimously.
OTHER BUSINESS:	None
ADJOURNMENT:	Motion By: Dan Lovallo Second By: Jim Pescatore Time: 5:58 PM
MINUTES SUBMITTED BY:	Jim Pescatore