



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: 10/2/2013		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Fran Ducotey	Time: 5:00	
ROLL CALL:	Members Present: Gerry Carbone, Fran Ducotey, Dan Lovallo, Jim Pescatore, Brett Simmons, Donna Winn.		
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 9/4/2013		
	Corrections: None		
	Motion to Approve by: Jim Pescatore		
	Second by: Gerry Carbone		
CORRESPONDENCE:	John Ciesco, Registrar of Voters, sent a letter thanking the Park and Rec department for all their help with setting up for the primary.		
CITIZEN'S COMMENTS:	Name, Address, Comments: Tom Kandefer, 1821 Winsted Road, Torrington. Tom provided a hand out and spoke about possibilities for Machuga Park.		
COMMITTEE UPDATES:	<p>Request for use of the Armory:</p> <ul style="list-style-type: none"> • Kevin Hales from Torrington Area Model Railroaders for their Model Railroad Train Show and setup on December 13, 2013 from 1:00PM to 10:00PM, December 14, 2013 from 7:00AM to 5:00PM, December 15, 2013 from 8:00AM to 5:00PM. A motion to approve by Dan Lovallo and 2nd by Gerry Carbone. Approved unanimously. • Mike Beman from the Civil Air Patrol for an open house on October 17, 2013 from 6:30PM to 9:30PM. A motion to approve by Jim Pescatore and 2nd by Dan Lovallo. Approved unanimously. • Tony Pietrafesa from PAL for basketball on Saturdays from 9:00AM to 6:00PM and weekdays from 5:30PM to 8:30PM from October 2013 to March 2014. A motion to approve by Gerry Carbone and 2nd by Jim Pescatore. Approved unanimously. • Ken Bratina from CJR for Recreational playtime on Fridays from 3:30PM to 4:30PM. A motion to approve by Gerry Carbone and 2nd by Dan Lovallo. Approved unanimously. <p>Request for Coe Memorial Park:</p> <ul style="list-style-type: none"> • Ken Bratina from CJR for a Holiday Party on December 19, 2013 from 3:00PM to 6:00PM. A motion to approve by Gerry Carbone and 2nd by Jim Pescatore. Approved unanimously. • Jim MacGillauray from Prime Time for a Holiday Party on December 13, 2013 from 2:00PM to 8:00PM. A motion by Gerry Carbone and 2nd by Dan Lovallo. Approved unanimously. 		
Programs - (Updates)	<p>Donna:</p> <p>Teen Center is open and going well, attendance is up this year. Women's volleyball has 7 teams to date. Rosters are available for men's basketball. Trunk or Treat will be October 26th from 4:00PM to 6:00PM. The rain date is October 27th.</p>		

- Sports (Updates)	None
- Capital / Budget	<p>Brett: Funds for projects not expended by end of the last fiscal year will be reclassified for use in the current fiscal year. Projects: Current Projects - Alvord Park – soccer field repairs, Burrville Park – playground renovations. The next playground installation will be at Jiggs Donahue next year. An Architect is looking at developing plans to replace the front steps of the Teen Center, as well as insulating the ceiling at the gym in the Armory. Plans and specs are complete for the infield renovations at Fuessenich Park. Sidewalk bids will be going out soon. In the spring another parking lot will be chosen to be paved.</p>
- Facility Operations (Updates)	<p>Fall clean up is under way. Burrville Playground project is in progress. Alvord Park field that is closed is being worked on. Pool projects are going on. Towards the end of October Christmas Village work will begin.</p>
- Coe Memorial Park (Updates)	None.
- Coe Memorial Park (Meeting Motions)	Noted on Motion Form.
OLD BUSINESS:	A special meeting to discuss Christmas Village is scheduled for 4:30pm, October 23, 2013 at the Armory.
NEW BUSINESS:	The 2014 Park & Recreation Commission meeting schedule was presented. A motion to approve the schedule by Gerry Carbone and 2 nd by Jim Pescatore. Approved unanimously.
OTHER BUSINESS:	None
ADJOURNMENT:	<p>Motion By: Dan Lovallo</p> <p>Second By: Jim Pescatore</p> <p>Time: 5:50</p>
MINUTES SUBMITTED BY:	Jim Pescatore