



**PARKS and RECREATION COMMISSION**  
**MEETING MINUTES**

<b>MEETING DATE: July 10, 2012</b>		<b>MEETING LOCATION: Armory</b>	
<b>CALL TO ORDER:</b>	By: Patricia Fairchild		Time: 6:00 p.m.
<b>ROLL CALL:</b>	<p>Members Present:</p> <p>Patricia Fairchild, Fran Ducotey, Gerry Carbone, Superintendent Brett Simmons, Recreation Director Donna Winn</p>		
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of: June 6, 2012 Motion to approve by Fran Ducotey with a second by Gerry Carbone and approved unanimously.		
<b>CORRESPONDENCE:</b>	Brett Simmons received a rejection notice concerning the grant for the Teen Center.		
<b>CITIZEN'S COMMENTS:</b>	None		
<b>COMMITTEE UPDATES:</b>	<p>Duanne Knowles (Marines) for Coe Memorial Park on Sunday, October 7, 2012. Motion to approve for Coe Park with fees or the Armory at no cost by Gerry Carbone, seconded by Fran Ducotey and unanimous approval.</p> <p>City of Torrington Animal Control and Little Guild of St. Francis for Coe Memorial Park on September 1, 2012. Motion to approve by Fran Ducotey, seconded by Gerry Carbone and unanimous approval. Kim Barbieri to provide all insurance documents.</p> <p>Charlotte Hungerford Hospital (Nancy Cannavo) for Coe Memorial Park and the Armory on May 5, 2013 and May 6, 2013 for Project Homeless Connect. Motion to approve by Fran Ducotey, seconded by Gerry Carbone and unanimous approval.</p> <p>Miles For Moe Foundation for Coe Memorial Park on September 23, 2012. Motion to approve by Fran Ducotey, seconded by Gerry Carbone and unanimous approval. Donna Winn to request sponsor information and appropriate insurance documents.</p> <p>Torrington PAL for Besse Pool on August 2, 2012. Motion to approve by Gerry Carbone with a second by Fran Ducotey and unanimous approval. All trash needs to be removed from the site.</p>		
<b>- Facility Use (Facility Requests)</b>			
<b>- Programs - (Updates)</b>	Donna Winn reported: Home Run Derby had fairly decent turnout, Vintage Baseball Game on July 28 <sup>th</sup> , Semi finals for Idol contest on July 28 <sup>th</sup> , Concert Series going well, no major issues at the pool, fireworks went well and wrap up meeting to be held on July 20 <sup>th</sup> .		

- <b>Sports (Updates)</b>	No report.
- <b>Capital / Budget</b>	The budget still needs to be finalized. The latest cuts to the Parks and Recreation budgets should be handled by a 12% electric bill savings.
- <b>Facility Operations (Updates)</b>	Brett Simmons reported: June was short-staffed by vacations. Mowing, pool maintenance, trash pickup, parks spruce up, field maintenance, storm cleanup are all ongoing. Sign repairs and skate park repairs will be undertaken in the fall. New shed is in place at the pool with light refreshments being served at this time.
- <b>Coe Memorial Park (Updates)</b>	There was hail damage from recent severe rain storm.
- <b>Coe Memorial Park (Meeting Motions)</b>	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee. Commissioners also discussed recent emails which are in violation of the communication protocol established by the Mayor.
<b>OLD BUSINESS:</b>	Facility use information was emailed to all commissioners.
<b>NEW BUSINESS:</b>	On August 23, 2012, there will be a promotion of Christmas Village at Main Street Marketplace. The Christmas Village subcommittee will plan for this event.
<b>OTHER BUSINESS:</b>	The Titans in cooperation with Animal Control will sponsor a dog adoption day on August 6 <sup>th</sup> .
<b>ADJOURNMENT:</b>	Motion By: Gerry Carbone  Second By: Fran Ducotey  Time: 7:45 p.m.
<b>MINUTES SUBMITTED BY:</b>	Patricia Fairchild, Chairperson