



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: November 13, 2012		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patti Fairchild		Time: 5:00 p.m.
ROLL CALL:	Members Present: Patti Fairchild, Jim Pescatore, Dan Lovallo, Fran DuCotey, Gerry Carbone, Donna Winn, and Brett Simmons. Donna left at 5:35 p.m.		
PREVIOUS MINUTES APPROVAL:	Minutes of 10/9/2012		
	Corrections: None		
	Motion to Approve by: Fran DuCotey		
	Second by: Gerry Carbone – Unanimous approval.		
CORRESPONDENCE:	None		
CITIZEN'S COMMENTS:	Biff Pond spoke about American Legion baseball and requested a time slot at Fuessenich Park (July 26 – Aug 4, 2013 - all day each day) for the possibility of having the American Legion State Tournament. He requested it in writing. He needs an answer by December 1, 2012. A motion by Dan Lovallo, 2 nd by Jim Pescatore to put on agenda under new business – unanimous approval.		
COMMITTEE UPDATES:	<p>Motion to approve all pre-approved requests: Jim Pescatore, 2nd by Fran DuCotey – unanimous approval:</p> <ul style="list-style-type: none"> - Torrington Christian Academy – Use of Armory gymnasium for basketball games from November 30, 2012 – January 11, 2013 - \$50/hr. fees applicable; Cert. of insurance required. - Torrington Police Department – Use of Coe Memorial Park Civic Center for testing on November 29, 2012 – No fee, City agency. - Conservation Commission – Use of Armory for rain barrel and compost bins give-away on November 29, 2012 – No fee, City agency. - CJR Safe Program – Use of Coe Memorial Park for a Christmas Party on December 20, 2012 - \$50/hr. fees applicable; Cert. of insurance required. - CJR Safe Program – Use of Rec Hall one day per week for Zumba – Awaiting Facility Request form; \$50/hr. fees applicable; Cert. of insurance required. - Request for use of Coe Memorial Park on January 26, 2013, for a wedding – no response to date. \$500 rental fee plus \$50/hr. fees applicable; Cert. of insurance required; no alcohol; no kitchen. <p>Other requests:</p> <p>Request from MADD for use of Coe Memorial Park on 1/7/13, 4/22/13, 7/15/13, and 10/21/13 – Motion to approve made by Fran DuCotey, 2nd by Jim Pescatore, and approved unanimously. \$50/hr. fees applicable.</p>		
	<p>- Facility Use (Facility Requests)</p>		

	Request from Western CT Mental Health Network for use of the Armory on December 15, 2012 – Motion to deny (no available times) made by Fran DuCotey, 2 nd by Gerry Carbone, and approved unanimously.
- Programs - (Updates)	Donna: Truck or Treat was a huge success. She has been in touch with the schools for elves. Radio City trip full. Had a toy shower meeting at the Yankee Peddler, a lot of volunteers. Tree lighting all set. PAL doing popcorn; Carl's donated a coffee pot.
- Sports (Updates)	Softball umpires had a meeting to get organized for next season hoping for a better season.
- Capital / Budget	Brett gave his overview of the budget; he's hoping to get 90K next budget year to do some more paving.
- Facility Operations (Updates)	Brett reviewed his handout, he spoke about projects completed, ongoing and upcoming projects.
- Coe Memorial Park (Updates)	Minutes reviewed
- Coe Memorial Park (Meeting Motions)	Motions reviewed
OLD BUSINESS:	None
NEW BUSINESS:	American Legion's request: Brett would have liked to be notified sooner so he could be better prepared. Decision to have a meeting with P&R, American Legion, Titans, and Mayor's office. Add new calendar of P&R meetings to agenda: Motion by Gerry Carbone, 2 nd by Dan Lovallo – unanimous approval. Motion to accept calendar by Dan Lovallo, 2 nd by Jim Pescatore - unanimous approval.
OTHER BUSINESS:	None
ADJOURNMENT:	Motion By: Dan Lovallo Second By: Fran DuCotey Time: 6:33 p.m.
MINUTES SUBMITTED BY:	Jim Pescatore