

## **Torrington Parks and Recreation Commission**

### **Minutes of**

### **September 2, 2009 Meeting**

Chairperson Patricia Fairchild called to order a regular meeting of the Parks and Recreation Commission at 6:00 P.M. on Wednesday, September 2, 2009, at the Armory. In attendance were Vice-Chairman Fran Ducotey, Secretary Dan Lovallo, Commissioners Jim Pescatore and Duke Wall, Superintendent of Parks and Recreation Brett Simmons, and Recreation Director Donna Winn.

On a motion by Jim Pescatore with a second by Fran Ducotey, the commission voted unanimously to accept the minutes of the August 5, 2009 meeting.

### **Correspondence**

1. Thank you note to Donna Winn on behalf of the Tour of Litchfield Hills Committee and the Center for Cancer Care from Ellen Ebbs.
2. Thank you note from Michael Allen, Food Service Director of Education Connection, for Summer Feeding program.
3. Letter from Joan Barron in regards to her brother's name not included on the new City Hall Veteran's plaque. This was forwarded to Len Dube.
4. Letter from Mark McEachern of the Historical society requesting Christmas Village for Saturday, October 24<sup>th</sup>, for filming. On a motion by Jim Pescatore with a second by Duke Wall, the commission voted unanimously to grant the request.
5. Letter from Tony Pietrafesa of PAL requesting to have two old backboards mounted in the Armory. On a motion by Dan Lovallo with a second by Duke Wall, the commission voted unanimously to approve the request provided that it meets the necessary safety requirements.
6. Calendars for the Armory use in September, and Coe Memorial Park use in August and September.

### **Citizen's Comments**

### **Facility Requests**

1. Nancy Cannavo representing Project Homeless for Coe Memorial Park and the Armory on May 13 and May 14 of 2010. Motion to approve by Fran Ducotey, seconded by Dan Lovallo and unanimous approval.
2. Jeff Miller and B. Van Buren representing Torrington Midget Football requesting Toro 1 and 2 from September through November 15. Motion by Duke Wall to deny without prejudice, seconded by Fran Ducotey and unanimous approval of the motion.

3. R.J. Poniatoski representing Torrington Legion Fall Ball requesting Fuessenich Park. Motion to approve by Dan Lovallo, seconded by Fran Ducotey and unanimous approval of the motion.
4. USA Boxing cancelled until Spring.
5. Ed Arum representing the Torrington Board of Education requesting Coe Memorial Park for September 14. Motion to approve by Dan Lovallo, seconded by Jim Pescatore and unanimous approval of the motion.
6. Linda Aquavia representing the State DDS requesting Coe Memorial Park for various dates October through May, Motion to approve by Jim Pescatore, seconded by Fran Ducotey and unanimous approval of the motion.
7. City of Torrington requesting Coe Memorial Park for CPR classes. Motion to approve by Jim Pescatore, seconded by Dan Lovallo and unanimous approval of the motion.

### **Program Update**

Recreation Director Donna Winn updated the commission on completed summer projects. She gave commissioners rough copies of the Fall brochure and she spoke about many new programs that will be initiated by the department.

### **Coe Memorial Park Update**

Chairman of the Advisory Committee, Pat Fairchild, updated the commission on the meeting held prior to the commission meeting. Fran Ducotey and Jim Pescatore volunteered to be the commission's representatives to the committee working on the bank to be chosen to handle the Coe Memorial Park trust. Dan Lovallo will be the alternate.

### **Christmas Village Update**

Commissioners will meet to tour the village on October 6, at 4:00 P.M.

### **Old Business**

Superintendent Simmons distributed copies of the updated Park Rules which will be put on the signs for the parks. On a motion by Jim Pescatore with a second by Dan Lovallo, the commission voted unanimously to approve the list of rules.

### **New Business**

Torrington Days will benefit Christmas Village.

The Mayor's Polka night will be held on September 11.

### **Superintendent's Report**

Capital Project Update: Superintendent Simmons informed the commission on the progress of the various capital projects that are being undertaken.

Facilities Update: Superintendent Simmons updated the commission on the work activities and progress of the department in the past month, one being the installation of two new gates at Oak Avenue and Borzani parks.

**Other Business:**

Sports Stipends: As the department has received many requests for stipends from the various sports' groups, a sub committee consisting of Duke Wall, Dan Lovallo, Brett Simmons, and Donna Winn has been formed to look over the financial information submitted and to make the appropriate decisions to be presented to the commission for final approval.

Subcommittees: A chart of prospective subcommittees of the commission was presented to commissioners. It is the hope that the work of the subcommittees will help make the monthly meetings of the commission more efficient.

Adjournment: On a motion by Jim Pescatore with a second by Dan Lovallo, the commission voted unanimously to adjourn at 7:40 P.M.

Respectfully submitted,

Patricia A. Fairchild

Chairperson and Acting Secretary