

**TORRINGTON PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**June 3, 2009**

Chairperson Pat Fairchild called to order a regular meeting of the Park and Recreation Commission at 6:05 PM on Wednesday, June 3, 2009 at the Armory. In attendance were Chairperson Fairchild, Co-Chairperson Fran Ducotey, Secretary Dan Lovallo, Commissioner Duke Wall, Commissioner Jim Pescatore, Superintendent Brett Simmons and Recreation Director Donna Winn.

**ADOPTION OF PREVIOUS MONTH'S BUSINESS:**

A motion was made by Commissioner Ducotey, seconded by Commissioner Pescatore, and all were in favor to approve the minutes from the May regular meeting, with a correction added in the facility request portion.

**CORRESPONDENCE:**

Letter from Bernice Gioia complimenting the youth from the Teen Center who spoke at a public event.

Letter from Jessica Dolan, Child Domestic Violence Advocate, requesting a donation.

**CITIZENS COMMENTS:**

Mr. Dwayne Knowles spoke questioning the Commission's decision on signage at the Armory. Chairperson Fairchild informed Mr. Knowles that this will be discussed under old business.

Linda Marsh spoke requesting info on Hot Dog Vending Carts. She was told it would be discussed under new business.

**FACILITY REQUESTS:**

A motion was made by Commissioner Ducotey and seconded by Commissioner Wall to approve the Pre-Approved requests. All were in favor.

Mayor's Office: Department Meeting, June 8. Armory Kitchen

Mayor's Office: Summer Reading Program Carnival, August 20. Coe Memorial Park Civic Center

Probus Club: Auction, October 18, Coe Memorial Park Civic Center

Brotherhood of Diversity: Father Son Basketball, June 6. Elise Besse Park

A motion was made by Commissioner Lovallo and seconded by Commissioner Ducotey to approve a request from T.P.D. for a Citizens Academy at Coe Memorial Park on dates given. All were in favor.

A motion was made by Commissioner Lovallo and seconded by Commissioner Pescatore to approve a request from the Litchfield County Board of Realtors for an Expo at the Armory on May 1, 2010. All were in favor.

## **PROGRAM UPDATE:**

Donna updated the Commission on the status of the Summer Programs, and stated that she is in the process of interviewing the staff for the Summer Programs. Donna stated that all is going well with Recreation Events.

## **COE PARK UPDATE:**

Brett informed the Commission that things are going well at Coe Memorial Park. Artistic Irrigation will be checking the irrigation system on a bi-weekly basis during June, and will conduct weekly checks during July and August.

Mike Zaharek will be addressing some potential tree problems, and will be in contact with Brett on the status.

## **CHRISTMAS VILLAGE UPDATE:**

The Commission set the dates for the 2009 Christmas Village season as follows: Toy Shower – December 11, 2009, VIP Night – December 12, 2009, and Parade and Opening Day – December 13, 2009.

## **OLD BUSINESS:**

The Commission revisited the request for a sign for the Marines that they would like placed outside of the Armory. The Commission was not aware that this had already been discussed with the previous Superintendent. The Commission decided that they would work together with the Marines to come up with a solution.

The Commission was advised that there is again interest in having a Hot Dog Vendor at Toro Fields. A motion was made by Commissioner Pescatore and seconded by Commissioner Ducotey to request to the Purchasing Agent to start the Bidding Process. All were in favor.

The Commission revisited Education Connection's request to use Coe Memorial Park for their Summer Feeding Program. The Commission all agreed that it was not necessary to charge any fees for the use of the Park, on the basis that Education Connection runs their program. A motion was made by Commissioner Lovallo and seconded by Commissioner Ducotey to waive all fees for the Education Connection Summer Feeding Program. All were in favor.

## **NEW BUSINESS:**

None

## **SUPERINDEPENDENT REPORT:**

Brett reported to the Commission on the status of the completed projects, and caught the Commission up to date on the list of work for the upcoming month. Brett stated that all is going well.

Brett informed the Commission on the possibility of not having fireworks this year due to budget concerns. Brett will keep the Commission informed when he hears more.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

On a motion by Commissioner Pescatore and second by Commissioner Lovallo, all were in favor to adjourn at 8:00 PM.

Respectfully Submitted,  
Daniel Lovallo, Secretary