

**TORRINGTON PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
JANUARY 12, 2009**

Chairperson Patricia Fairchild called to order a regular meeting of the Park and Recreation Commission at 6:05 PM on Monday, January 12, 2009 at the Armory. In attendance were Chairperson Fairchild, Vice Chair Ducotey, Secretary Lovallo, Commissioner Wall, Superintendent Simmons, and Recreation Director Winn. Absent was Commissioner Jim Pescatore.

**ADOPTION OF PREVIOUS MONTH'S BUSINESS:**

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve amended minutes from the Wednesday, November 5, 2008 regular meeting.

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve the minutes from the December 3, 2008 regular meeting.

**CORRESPONDENCE:**

None

**CITIZENS COMMENTS:**

Mr. and Mrs. Ray Bottass were present and updated the Commission on the progress of the water problems at Pierce Street. The Commission all agreed that there wasn't much more the Commission could do to help them at this point, and recommended that they bring their concerns to the City Council.

**FACILITY REQUESTS:**

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve a request by the Torrington Board of Umpires for the use of the Armory on February 9, 16, and 23, March 16 and 30, April 27, May 18, and October 19 for meetings.

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve a request from The Registrar of Voters for the use of Coe Memorial Park and the Armory from September 9 thru September 16 and October 28 thru November 4.

A motion was made by Commissioner Lovallo, seconded by Commissioner Ducotey, and all were in favor to approve a request by the March of Dimes for the use of Coe Memorial Park on April 26.

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve a request from the Torrington Fire Department for the use of Coe Memorial Park on March 10 and November 9.

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve a request by the Torrington Memorial Marine Corps League for the use of the kitchen area of the Armory on January 14.

A motion was made by Commissioner Wall, seconded by Commissioner Ducotey, and all were in favor to approve a request by the Torrington Babe Ruth for the use of the Babe Ruth Fields for their regular season.

On a motion by Commissioner Lovallo and second by Commissioner Ducotey, all were in favor to table a request by the Torrington Babe Ruth for the use of Fuessenich Park, until the regular scheduling meeting takes place for field usage.

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve a request by Torrington P.A.L. for the use of the Armory for their high school age basketball league.

#### **PROGRAM UPDATE:**

Donna updated the Commission on the upcoming recreation programs, and informed the Commission on some new ideas for some possible programs, such as a winter carnival that will take place at West Torrington.

Donna also reported that Last Night went well this year and that the attendance was down a little, possibly due to the date change because of the storm.

#### **COE MEMORIAL PARK UPDATE:**

There was no update seeing that all in attendance were also there for the Coe Memorial Park Meeting.

#### **CHRISTMAS VILLAGE UPDATE:**

Donna gave the Commission an updated total for all the donations that have come in thus far for Christmas Village from the Toy Shower and the Donation Box. Donna also reported that the attendance was down this year, possibly due to the bad weather. Brett stated that the Parks crew has started the closing up process at the Village. Brett also told

the Commission that he will be putting together a to-do list for projects that need to be done at the Village so that we can get a jump on next year.

A motion was made by Commissioner Lovallo, seconded by Commissioner Ducotey, and all were in favor to change the order of the meeting so that New Business would be next on the agenda.

#### **NEW BUSINESS:**

A motion was made by Commissioner Ducotey, seconded by Commissioner Lovallo, and all were in favor to approve the 2009 Meeting Schedule.

Chairperson Fairchild questioned the Commission on their intentions of remaining on the Commission for their upcoming terms. Commissioners Ducotey, Lovallo and Wall all expressed their desire to remain on the Commission.

A motion was made by Commissioner Lovallo, seconded by Commissioner Ducotey, and all were in favor to approve the Officers for the 2009 Park and Recreation Commission as stated: Pat Fairchild, Chairperson, Fran Ducotey, Vice Chairperson, and Dan Lovallo, Secretary.

Vice Chair Ducotey had to leave the meeting at 6:55 pm.

#### **CAPITAL IMPROVEMENT:**

Brett informed the Commission on the plans for the upcoming year capital improvement projects.

A motion was made by Commissioner Lovallo, seconded by Commissioner Wall, and all were in favor to approve the first submission of the capital improvement budget.

#### **OLD BUSINESS:**

Logo Contest:

Brett reported that there were seven entries thus far for the logo contest, and that he will provide the Commission with the entries after the deadline so that they can review the entries and at that point make a decision on how to proceed with picking the winner, and whether we will use the winner for the Parks and Recreation Department logo.

#### **SUPERINDEPENDENT REPORT:**

CAPITAL PROJECT UPDATE:

Brett informed the Commission on the progress of the projects that have been both started and completed at this time. Brett also explained to the Commission the plans for the upcoming projects, with a projected time frame for all.

**FACILITY UPDATES:**

Brett reported to the Commission on the work that has been taking place recently, and said that the Parks crew has been busy with snow removal and maintaining West Torrington for sledding.

Brett also stated that the R.F.Q.'s are in for the work at Coe Memorial Park, and the Committee will be interviewing the candidates in the next week or so.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

On a motion by Commissioner Lovallo and second by Commissioner Wall, all were in favor to adjourn at 7:37 PM.

Respectfully Submitted,  
Daniel Lovallo, Secretary