



**CITY OF TORRINGTON
CONSERVATION COMMISSION
MEETING MINUTES**

**Thursday, November 13, 2014
Regular Meeting**

1. Call to Order 6:30pm, Land Use Office, Room 324, 140 Main Street, Torrington, CT.
2. Roll Call & Announcements
Members present: Chris Altman, Diane Carroll, Reese Piper & staff Rista Malanca
3. Minutes for Approval
The Commission reviewed the minutes for the 10/9/14 Special Meeting.
MOTION made by Mr. Piper seconded by Ms. Carroll to APPROVE the October 19, 2014 Special Meeting minutes. Vote Unanimous
4. Treasurer's Report
Open Space Fund – No update
Operating Budget Update – No update
5. New Business
2015 Meeting Schedule
The Commission reviewed the proposed meeting schedule. They agreed to continue holding their regular meetings on the second Tuesday of every month with the following exceptions:
 1. Cancel the meeting in July due to poor attendance;
 2. Reschedule the August meeting to 6:30 on Monday August 3rd ; due to scheduling conflicts in August the Commission will attempt to limit this meeting's agenda to organize Clean Up the World Day;
 3. Schedule a combined Earth Day Clean Up and River Clean up for Saturday April 25, 2015 and
 4. Schedule a Clean Up the World Day for Saturday September 19, 2015.MOTION made by Ms. Carroll seconded by Mr. Piper to APPROVE the 2015 Meeting schedule as discussed. Vote Unanimous
6. Old Business
Update on CC Open Space inventory:
Ms. Altman and Ms. Malanca updated the Commission on the properties they have visited so far. They will continue their inspection and in the spring the entire Commission will perform site visits of pertinent properties.
7. Committee or Board updates
Torrington Trails Network:
City Hall employees and members from the Torrington Trails Network met and walked the Flood Project with the Army Corps of Engineers to discuss the possibility of using the top of the levee as a trail. The meeting was very positive and although a permit may be required for some of the work it appeared likely that this area would be able to be used as a trail.

Naugatuck River Greenway Steering Committee update:

The NRG steering Committee's next meeting is Wednesday, November 19th and will be held in Torrington at the Warner Theater. The purpose of holding this meeting in Torrington is to discuss the success of the Franklin Street remediation project along the Naugatuck River.

National Parks Services - Torrington Walks Charrette update:

The Charrette has been scheduled for January 22, 2015 with a snow date on February 19, 2015. Ms. Malanca is working with John Monroe from National Park Services to create the agenda and press release for the event. When the agenda is completed necessary invitations will be sent out. All members of the Conservation Commission will receive an invitation.

8. Open Discussion/Public Comment

Ms. Malanca has reviewed the Ordinance that created the Conservation Commission. The ordinance overrules statute by stating that only 3 members are necessary to have a quorum on a 7 member board. This Ordinance created a 7 member Commission plus 2 alternate members, each having a term of 3 years. According to the City Clerk's office it was not designated who was a regular member vs. an alternate member and term expiration dates have never been set. Ms. Malanca proposed the following:

Christine Altman – Regular Member – expire 9/5/2016

Diane Carroll – Regular Member – expire 9/5/2016

John Czapor – Regular Member – expire 9/5/2017

James Fedorich – Regular Member – expire 9/5/2017

Tara Jo Holmberg – Regular Member – expire 9/5/2015

Butch Klug – Regular Member – expire 9/5/2016

Reese Piper – Regular Member – expire 9/5/2015

Brian Reardon – Alternate Member – expire 9/5/2015

Vacancy – Alternate Member – expire 9/5/2017

MOTION made by Mr. Piper seconded by Ms. Carroll to APPROVE the Commissioners terms and positions as proposed. Vote Unanimous

9. Adjournment

MOTION made by Mr. Piper seconded by Ms. Carroll to ADJOURN the meeting at 7:15. Vote Unanimous.



Rista Malanca, CZ&WEO
Staff to Conservation Commission

cc:P/Z, IWC, City Clerk, Mayor's Office