

## **Torrington Early Childhood Collaborative (TECC) Education Workgroup Meeting Minutes**

Meeting held on March 14, 2016. Meeting Called to Order at 12:05p.m. by Tim Waldron, Mayor's Designee.

In Attendance: Tim Waldron, Mayor's Office – Mayor's Designee; Sue Fergusson, Torrington Public Schools-Superintendent Designee; Judy Courtot, Education Connection; Carmella Galipault, Education Connection Head Start; Patrice Nelson, CCSC – TA; Donna Labbe, TECC Coordinator; Paula Gajewski, TPS; Debbie Collins, Future Foundations; Jan Sosnicki, Hilltop; Kristen Fern, Forbes – K; Elizabeth Rhodes, ECCCCP

Meeting began at 12:10p.m.

### **Approval of Minutes:**

Judy Courtot made a motion to approve the minutes      Paula Gajewski seconded      Motion passed.

### ***School Readiness (SR) Update-***

April 25<sup>th</sup> Local provider RFP Due (Judy Courtot and Kristine Fern volunteered to help review apps)

May 20<sup>th</sup> Community App due to OEC

Report data sheet was passed around that state funded sites need to fill out

Early Childhood Information System is up and running

Sliding Fee Scale has not been updated

**K Registration** – 156 registered on time

*Data needed on infant toddler slots in Torrington*

**Summer Learning Businesses** signed on for summer learning project, needs all info in by April 22<sup>nd</sup> for a April 29<sup>th</sup> printing.

Ideas on Marketing were discussed: Links to Facebook Pages, adding to report card, align with the Summer Reading Challenge, Sue F. will talk to principals, Tim W. will add to Mayor's Facebook, Judy C.. will contact WZBG, Market Place access through KidsPlay and Library, year-end kick off to summer assembly

Data Collection - Enter data on passport and tear off and leave at sites in a box. What is the data: Student Learning – Family Name and child's grade entering, name and school - spring to fall assessments? Passport to success where children have a stamp from each place visited. Ask students to bring back passport with summer homework, prizes and certificates for participating, principal for the day

**Professional Development Survey Review** - The group agreed to resend the survey to get greater feedback and discussed ways to create a prof. dev. inventory.

Meeting adjourned at 2:10p.m.

Next Education Workgroup meeting scheduled for May 9, 2016.

Respectfully submitted by Donna Labbe TECC Coordinator.