

Torrington Early Childhood Collaborative/TECC Steering Committee Minutes

Meeting Held Thursday, March 24, 2016

Called to Order at 6:10p.m. by Mary Cecchinato, Co-Chair

In Attendance: Donna Labbe/TECC & Torrington Public Schools (TPS), Elaine Hanscom/TECC, Mary Cecchinato/Torrington Child Care Center, Cindy Guerreri/William Casper Graustein Memorial Fund (GMF), Michelle Anderson/EDUCATION CONNECTION, Cheryl Petersen/Parentii Initiative, Donna Farr/Head Start

Items Discussed:

Minutes- Minutes from our last meeting were approved as printed.

Budget- Current detailed expenditures were reviewed. Expenses on par with schedule. Expecting a small carry over amount of less than \$4,000. With GMF funds coming to an end and state funds cut during this fiscal year, future funding is in jeopardy. Carry over amount will not cover our Outreach Coordinator's salary for 2016-2017. Current line items were reviewed to come up with a realistic budget need of approximately \$35,000 for 2016-2017. Many early literacy activities have been picked up by other school district funding or other community partners for next year. TECC will need to continue to advocate at the state level for funding.

Sustainability Plan- Draft impact statements and a draft sustainability plan were reviewed. Efforts to recruit a legislative aid or public policy intern to assist with a fiscal plan are underway. Our next meeting will focus on the criteria for a good fit with another existing local 501 (c)3 organization.

Meeting adjourned at 8:15p.m.

Next Steering Team meeting is scheduled for April 21st at 5:30pm.

Respectfully submitted by Elaine Hanscom, TECC Secretary