

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Advisory Committee Meeting Motion Form

Meeting Date:	November 10, 2010	Chairperson:	Frank Pennington
Meeting Location:	City Hall	Recorder:	Margaret Keywan
Meeting – Start Time:	5:00 PM	Meeting – End Time:	5:55 PM
*Please attach Meeting Agenda for reference.			

Meeting Attendance:	
Frank Pennington	Margaret Keywan
Susan Coe Holbrook	Mary Zbell
Dr. Isadore Temkin	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Dr. Isadore Temkin Motion to approve Minutes of October 27, 2010, Special Meeting with the following corrections: “Nominations were made and the following officers were elected, Frank Pennington, Chair; Mary Zbell, Vice Chair, and Margaret Keywan, Secretary.”	Margaret Keywan	5	0	0	So Noted
Motion By – Margaret Keywan To have the Park and Recreation Commission handle the replacement of the Civic Center tables.	Susan Coe Holbrook	5	0	0	No Parks and Recreation funds are available for such a purchase.
Motion By – Susan Coe Holbrook To have repairs to the Carriage House roof repaired by Tremco for the amount of \$1,800 (written revision of proposal/estimate to be Submitted.)	Dr. Isadore Temkin	5	0	0	Recommendation approved – funds to come from Coe Trust Operating Budget.
Motion By – Margaret Keywan To ask Mayor Bingham for permission for the Committee to meet with Ferrero Hixon to discuss Phase II of the Master Plan.	Susan Coe Holbrook	5	0	0	Superintendent in consultation with the Public Works Director will have authorization to speak with Ferrero Hixon and coordinate future meetings.
Motion By – Dr. Isadore Temkin To officially name the committee the “Coe Memorial Park Committee”.	Mary Zbell	5	0	0	Until official guidelines are established with Mayor Bingham, Parks and Recreation Commission, and the Advisory Committee, the name of the committee shall not change.
Motion By – Susan Coe Holbrook To appoint Mark McEachern as an ex-officio	Dr. Isadore Temkin	5	0	0	Until official guidelines are established with Mayor

.....*Explore the possibilities*

Member of the Committee with voting rights pending approval by Mayor Bingham.					Bingham, Parks and Recreation Commission, and the Advisory Committee, no additional members shall be added to the committee.
Motion By – Susan Coe Holbrook Margaret Keywan to contact Carol Anderson regarding the chamber’s availability of November 29th or 30th for a Special Meeting on Mission Statement and By-Laws.	Mary Zbell	5	0	0	So noted.
Motion By – Susan Coe Holbrook Margaret Keywan to contact Carol Anderson regarding chamber’s availability for regular meetings for 2011.	Mary Zbell	5	0	0	So noted.
Motion By – Susan Coe Holbrook To Adjourn the meeting at (approx.) 5:55 p.m.	Dr. Isadore Temkin	5	0	0	So noted.

.....*Explore the possibilities*