

Minutes

June 20, 2012

Coe Memorial Park Committee

**No recording available

Mission Statement

To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the intent of the Coe Godfrey benefactors and The Coe Family Trust.

Present Coe Memorial Park Members: Mary Zbell, Dr Isadore Temkin, Mark McEachern, Susan Coe Holbrook & Margaret Keywan

Absent Marc Trivella

A Motion was made by Margaret Keywan and seconded by Mary Zbell to accept the minutes of the May 16, 2012, and the May 30, 2012 special meeting with the Park & Recreation Commission .The Motion passed unanimously.

Park Operations

- Fuss & O'Neill are proceeding on time with plans to be presented to the Planning & Zoning Commission.

- Mike Zaharek will postpone the June tree work until sometime in July or the near future. Recent PO will be
- cancelled.
- There are no reports form Still River Gardens
- There are no receipts from Still River Gardens
- No report on Civic center
- No report on grounds maintenance
- Signs for the house print are being worked upon
- Recommendation for additional chairs at Civic Center
- A joint meeting recommended for holiday lighting of tree in the park

A Motion was made by Mary Zbell **not** to purchase additional chairs for the Civic Center. The Motion was seconded by Margaret Keywan and passed unanimously.

The Coe Memorial Park Committee reviewed the facility use of the civic center for May and June. Reviewed also were the Park & Recreation Commission responses to the May Motions.

A Motion was made by Margaret Keywan to have the Park & Recreation Commission reimburse the Coe Godfrey Fund for 11 Mighty –Lite tables. This item was to be included in P&R budget of 2012-2013.The Motion was seconded by Mary Zbell and passed unanimously.

Congratulations was extended to the person &/or firm that executed the traffic islands and the barrels at city hall. Job well done.

At the same time the Coe Memorial Park Committee expressed a great disappointment in the present design of Coe Memorial Park. Especially disappointing is the execution of the Civil War monument area.

A Motion was made by Susan Coe Holbrook to schedule a joint meeting with Park & Recreation the third week of July to discuss tree lighting. The Motion was seconded by Dr Temkin and passed unanimously

A Motion was made by Dr Isadore Temkin to have the city promote a **Request for Proposal for Coe Memorial Park Gardening Contract**. The Motion was seconded by Mark McEachern and passed unanimously.

A Motion was made by Margaret Keywan to have the Coe Memorial Park Committee represented at all meetings that pertain to Coe Memorial Park. On March 14, 2012 a meeting was held with Still River Gardens. In attendance was Lorie & Jeremy Stickney, Brett Simmons, Fran Ducotey and Mike Zaharek. **There was no representative from the Coe Memorial Park Committee**. The Motion was seconded by Dr Temkin and passed unanimously.

A Motion was made by Susan Coe Holbrook that the Committee Meetings be held from now on at the Civic Center. The motion was seconded by Dr. Temkin and passed unanimously.

A Motion was made by Susan Coe Holbrook that some sort of presentation be made for the Footprint plaques once they are in. Dr. Temkin added to the Motion that Susan Coe Holbrook and Mark McEachern should plan and prepare the presentation. The Motion was seconded by Margaret Keywan and passed unanimously.

A Motion was made by Mary Zbell & seconded by Mark McEachern to adjourn the meeting at 5:50 p.m.

The next meeting will be 5pm July 18, 2012 at the Civic Center.

Respectfully Submitted
Margaret Keywan
Recording Secretary