

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



Tel: (860) 489-2274
Fax: (860) 489-2588
www.torringtonct.org

Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	January 18, 2012	Chairperson:	Frank Pennington
Meeting Location:	City Hall Auditorium	Recorder:	Mary Zbell / Margaret Keywan
Meeting – Start Time:	5:00 p.m.	Meeting – End Time:	6:20 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Frank Pennington	Mary Zbell
Mark McEachern	Marc Trivella
Margaret Keywan	Susan Coe Holbrook
ABSENT: Dr. Isadore Temkin	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to accept the minutes of the 12/21/2011 meeting	Susan Coe Holbrook	6	0	0	So Noted.
Motion By – Susan Coe Holbrook to restate that the Mity Lite® table issue be permanently added to the written agenda as the Commission response continues to be unacceptable.	Mary Zbell	6	0	0	As noted in the Parks and Recreation Commission Motion Responses on 3/16/11, there are “no funds available from Parks and Recreation Budget”.
Motion By – Margaret Keywan for Frank Pennington to once again speak to John Fields in regard to the holiday tree lights.	Susan Coe Holbrook	6	0	0	Superintendent of Parks and Recreation is responsible for communicating with other departments. As mentioned previously, we should consider exploring other possibilities for decorating trees within the park (with Parks Employees.) This subject should be discussed further at a future meeting with the Parks and Recreation Commission.
Motion By – Mark McEachern to request further information in regard to the Fuss & O’Neill increase in fees as no explanation was given to the Coe Memorial Park Committee.	Marc Trivella	6	0	0	The current contract in the amount of \$37,500 and related fee schedule was approved by both the Commission and

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					Committee on 10/5/11. There have been no increases in the current contract.
<u>Motion By</u> – Marc Trivella to inquire on status of hand dryer in Women’s bathroom at the Civic Center.	Susan Coe Holbrook	6	0	0	Although originally approved by the Commission, a decision was made to hold off on installing a new hand dryer and continue the use of paper towels in the bathrooms.
<u>Motion By</u> – Frank Pennington that the monthly calendars include the rental amount for each event held at the Civic Center.	Mary Zbell	6	0	0	The monthly calendars are used for scheduling purposes only. The rental income is available in the financial reports that are sent out.
<u>Motion By</u> – Margaret Keywan that the upcoming annual budget includes the insertion of \$2,000 under “Community Programs”	Mary Zbell	6	0	0	To be discussed further in the budget process, however will require more details.
<u>Motion By</u> – Mary Zbell to adjourn meeting at 6:20 p.m.	Susan Coe Holbrook	6	0	0	So Noted.

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