

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	March 20, 2013	Chairperson:	Susan Coe Holbrook
Meeting Location:	City Hall Auditorium	Recorder:	Margaret Keywan
Meeting – Start Time:	5:05 p.m.	Meeting – End Time:	5:50 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Susan Coe Holbrook	Mary Zbell
Dr. Isadore Temkin	Marc Trivella
Margaret Keywan	Mark McEachern
	Absent: Lorie Chiron
Also Attending: Nancy Holbrook, Frank Pennington	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to approve the minutes of the January 23, 2013 CMPC meeting AND the 2/07/2013 Joint Meeting Minutes	Margaret Keywan	6	0	0	Motion Approved.
Motion By – Doc Temkin to table the issue of the vacuum and floor polisher; to speak to Frank about the items presented by the Chairperson; and to get a quote from Torrington Maintenance.	Mary Zbell	6	0	0	This matter should be discussed further with the Superintendent of Parks and Recreation.
Motion By – Dr Isadore Temkin as to the specific status of the 2014 RFP for the gardens at Coe Memorial Park as time is passing rapidly. (Was supposed to be presented by end of 2013 first quarter)	Mary Zbell	6	0	0	Draft of the RFP was emailed to the Parks and Recreation Commission, CMP Committee, and Horticultural Review Committee on 4/2/13 for review.
Permanent Motion By: by Dr. Isadore Temkin that the Parks & Recreation offer of repayment of the CL&P billing error is not accepted by the Coe Memorial Park Committee and that the amount of \$11,680.87 is to be reimbursed. Unless otherwise agreed upon or reformulated, this matter shall be resolved by the Probate Court. Until such time this Motion shall be repeated monthly.	Marc Trivella	6	0	0	The Parks and Recreation Commission continues to support the decision to reimburse funds into the trust over five fiscal years including the current one, in order to compensate for electric charges that were processed under the wrong account.

.....*Explore the possibilities*

					The Parks and Recreation Department budgeted \$2,690.73 in this year's Parks budget to transfer to Coe as repayment. The Parks and Recreation Department plans to budget \$7,202.08 from the Parks Budget over the next 4 years to pay the balance in full. The amount to be reimbursed each year will be \$1,800.52 for FY 13/14, FY 14/15, FY 15/16, and FY 16/17.
Motion By: Dr. Temkin to show the Coe Memorial Park Committee the specific line item (revenue print-out) that returns the \$3,450 collected for rentals to the Trust.	Margaret Keywan	6	0	0	The Superintendent will request this information from the Finance Department and forward it to the committee.
A Permanent Motion by Margaret Keywan for the reimbursement for 11 Mity-Lite tables entrusted to the Parks & Recreation Department be returned to the Trust. This shall be a permanent motion until such time as the Park & Recreation commission resolves this issue or the Probate Court renders a decision	Dr. Temkin	6	0	0	As previously stated, funds to purchase additional tables are not available in the Parks and Recreation Department Budget.
Motion By – Mary Zbell to adjourn the meeting at 5:50 p.m.	Margaret Keywan	6	0	0	Motion Approved.

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