

Torrington Parks and Recreation

Special Meeting Minutes

Parks and Recreation Commission and Coe Memorial Park Committee

Wednesday, June 15, 2016

Commission Chairman Patricia Fairchild and Mark McEachern of the Coe Memorial Park Committee called to order a special meeting of the Parks and Recreation Commission and the Coe Memorial Park Committee on Wednesday, June 15, 2016, at 4:30 P.M. at Coe Memorial Park Civic Center. In attendance were Commissioners Gerry Carbone and Fran Ducotey (late arrival) and Committee members Mary Zbell, Lori Chiron, Margaret Keywan, Mark Trivella (late arrival), and Superintendent Brett Simmons.

Agenda items included the cupola project and signage.

On a motion by Lori Chiron with a second by Mark Trivella, the Coe Memorial Park Committee voted to seek additional funding in the 2016/2017 budget to pay for the cupola project. Unanimous approval.

On a motion by Mark McEachern with a second by Mary Zbell, the Coe Memorial Park Committee voted to move forward with the cupola project and recommended Burlington Construction to be awarded the bid for the project. Committee members Zbell, McEachern, and Keywan voted in favor and Lori Chiron abstained.

On a motion by Gerry Carbone with a second by Fran Ducotey, the Parks & Recreation Commission voted to seek additional funding in the 2016/2017 budget to cover the cost of the cupola project. Unanimous approval.

On a motion by Gerry Carbone with a second by Fran Ducotey the Parks & Recreation Commission voted to move forward with the cupola project and award the bid to Burlington Construction. Unanimous approval.

Signage: A special committee to discuss signage and future projects was formed. It will include Commissioners Gerry Carbone and Fran Ducotey and Coe Memorial Committee members, Margaret Keywan and Mark McEachern.

As part of the signage discussion, Mark McEachern discussed the audio walking tour of historic downtown Torrington and requested that an appropriate sign be included in Coe Memorial Park. On a motion by Lori Chiron with a second by Gerry Carbone the Park & Recreation Commission and Coe Memorial Park Committee voted in favor of installing the sign in Coe Memorial Park. Unanimous approval.

On a motion by Fran Ducotey with a second by Mark Trivella, the special meeting was adjourned at 5:30 p.m.

Minutes submitted by Patricia Fairchild, Parks and Recreation Chairperson