



**COE MEMORIAL PARK COMMITTEE
MEETING MINUTES**

MEETING DATE: May 18, 2016		MEETING LOCATION: Coe Memorial Park	
CALL TO ORDER:		By:	Time: 5:00 PM
ROLL CALL:		Members Present: Chairman, Mark Trivella, Margaret Keywan, Mark Mc Eachern, Lori Chiron, Nancy Zbell	
		Members Absent:	
PREVIOUS MINUTES APPROVAL:		Minutes of (Date): April 20, 2016	
		Corrections: None	
		Motion to Approve by: Margaret Keywan	
		Second by: Lori Chiron	
CITIZEN'S COMMENTS:		Name, Address, Comments: Sue Holbrook: "Several family descendants are in favor of the sign removal on Litchfield Street. They feel that the benefactors wanted one monument to acknowledge the gift of the park to the citizens of Torrington and that the boulder is sufficient."	
PARK OPERATIONS:			
OLD BUSINESS:			
NEW BUSINESS:		<p>Motion: By, Margaret Keywan: Replace missing cobble from parking lot. Second: By, Lori Chiron</p> <p>Motion: By Margaret Keywan; Shrubs at the Boulder be removed in order to provide a clear view of the boulder. Second: By, Lori Chiron</p>	
OTHER BUSINESS:		<p>Discussion: Holiday Lights Motion: By, Margaret Keywan: Remove lights on Holiday Tree Second: By, Lori Chiron</p> <p>Discussion: Grass clippings on sidewalks after mowing Motion: By, Margaret Keywan: After mowing sidewalks should have grass clippings removed from pavement Second: By:</p> <p>Discussion: Mark Trivella</p> <ul style="list-style-type: none"> • Brass decorative door knobs for the carriage house. • Paint for door panels • Trim of roof soffets • Rafter tails • Dormer windows • New sills- replace with cedar • Re-glaze basement window- paint <p>Blocked Window- paint cover</p>	
CITIZEN'S COMMENTS ON AGENDA ITEMS ONLY:			
ADJOURNMENT:		Motion: By, Lori Chiron, Second: By, Margaret Keywan	

	Time: 6:00 PM Next meeting: June 15, 2016 5:00 PM at Coe Memorial Park
MINUTES SUBMITTED BY:	Mary Zbell, Recorder for the day