

*Coe Memorial Park Committee
Minutes
January 28, 2015*

Attending: Chairman Marc Trivella, Mark McEachern, Mary Zbell, Margaret Keywan

Absent: Dr Isadore Temkin, Lori Chiron, Jen Plasky

Chairman Marc Trivella opened the meeting at 5:05 p.m.

A Motion was made by Mary Zbell and seconded by Mark McEachern to accept the minutes of the December 17, 2014 meeting. The motion passed unanimously.

Park Operations Superintendent's Report

- **Trees:** Zaharek's Landscaping....no report
- **Gardens:** Still River Gardens....on winter schedule....no report
- **Civic Center:** Maintenance....Dahlene Flooring to schedule installation of flooring....cost \$3784.42
- **Carriage House:**
 - Roof replacement completed....cost \$12,808.80
 - Cupola work by Ideal Wood working LLC to begin soon...cost \$10835. +\$1170.
 - No bid received from Torrington Sash & Door
- **Grounds:** No report
- **Miscellaneous:** LED lights ordered form Rileigh's for \$2425.50

A Motion by Mary Zbell to accept the 2015-2016 Budget Proposal after discussing the fact that all unused designated monies are NOT removed from the Coe Godfrey Trust Account and a Trial Balance be provided to the Committee. This was seconded by Margaret Keywan and passed unanimously.

A review of the condition of the beech tree and the removal of a similar beech tree in front of the Torrington Library was discussed at length.

A Motion was made by Margaret Keywan to have Mike Zaharek and Chris Donnelly of UConn come and speak at a March meeting regarding any and all options in regard to the tree. The motion was seconded by Mary Zbell and passed unanimously.

Chairman Marc Trivella will research materials for the new Park sign and report back at the next meeting.

The response to the motions regarding the purchase of new lighting and the drainage problems were not addressed and therefore are to be repeated.

The Coe Memorial Park Committee stated that thousands of dollars had been spent with Rileigh's and if the salesman is refusing to make a formal presentation, perhaps another firm should be contacted. A catalogue is not the answer.

A Motion was made by Mary Zbell to once again invite the salesman from Rileigh's for a formal presentation of what items are available for holiday lighting. This was seconded by Margaret Keywan and passed unanimously

In regard to the drainage problem it was discovered that Chris Ferrero had never been contacted about this matter after his initial presentation in April 9, 2012. Margaret Keywan inquired why we had paid Fuss and O'Neill thousands of dollars only to have a non-certified architect over-ride original plans that were never presented to the Coe Memorial Park Committee. Updates in regard to this problem were never related to the Committee.....Elimination of the Rain garden was never explained to the Coe Memorial Park Committee only after it was deleted.

A Motion was made by Mark McEachern to have a meeting on site to fully explain the drainage problem with Millennium Builders and the Architect Chris Ferrero for the proposed \$3800 correction. Motion was seconded by Mary Zbell and passed unanimously.

NO Vote was taken on this expenditure until resolution is made.

A Motion restated by Margaret Keywan that the permanent motion regarding reimbursement of the 11 10' Mity-Lite Tables (\$1,760) that were in the custody of the Park & Recreation Commission should be included in the current Park and Rec. 2015-2016 Budget. Previously it was stated that this was not in the budget, however, now is the opportunity to do so. The motion was seconded by Mary Zbell and passed unanimously.

A Motion was made by Mark McEachern seconded by Margaret Keywan to adjourn the meeting at 6:15 p.m. The motion passed unanimously.

Respectfully Submitted,

Margaret K Keywan

Secretary
Coe Memorial Park Committee