

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



Tel: (860) 489-2274
Fax: (860) 489-2588
www.torringtonct.org

Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	December 17, 2014	Chairperson:	Marc Trivella
Meeting Location:	Coe Memorial Park Civic Center	Recorder:	Margaret Keywan
Meeting – Start Time:	5:04 p.m.	Meeting – End Time:	6:00 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Marc Trivella	Margaret Keywan
Mary Zbell	Lori Chiron
Mark McEachern	Jen Plasky
Absent:, Dr. Isadore Temkin	
Also Attending:	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to accept the minutes of the October 15, and November 19, 2014 meetings	Margaret Keywan	6	0	0	Motion Approved.
Motion By – Mark McEachern to purchase the LED lights passed unanimously. It was noted the original coloring of bulbs be maintained.	Jen Plasky	6	0	0	Motion Approved.
Motion By – Mary Zbell to invite Mike Bednarz of Raleigh's for a formal presentation of what is available for holiday lighting at the next meeting	Lori Chiron	6	0	0	A catalog has been requested from Rileighs Outdoor Décor and will be provided to the Committee once received for review.
Motion By - Mark McEachern to have a meeting on site to fully explain the drainage correction proposal from Millennium Builders for the amount of \$3,800.	Margaret Keywan	6	0	0	The Parks and Recreation Commission is in support of moving forward with the recommended repairs.

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Motion By - Lori Chiron to accept the proposal from Dahlene Flooring and <i>Wheat #123 for \$3,784.42</i>	Mary Zbell	6	0	0	Motion Approved.
Motion By Mark McEachern to table a decision on Ideal Woodworking LLC until the Boe revised contract is received	Lori Chiron	6	0	0	Proposals should only be requested by the Superintendent of Parks and Recreation. In addition, proposals should not be solicited until the design specifications and plans are prepared by Mike Boe. A formal procurement process should be conducted once the plans are completed.
Permanent Motion: Margaret Keywan restated the Permanent Motion to seek reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760) that were in the custody of the Park and Recreation Department. Margaret Keywan stated that if this issue was not resolved prior to the probate court hearing, then it would be rectified at that level.	Lori Chiron	6	0	0	Funds in the amount of \$1,760 for the purchase of tables or reimbursement are not available in the current Parks and Recreation Department Budget.
Motion By – Mary Zbell to adjourn at 6 p.m.	Lori Chiron	6	0	0	Motion Approved.