

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	November 19, 2014	Chairperson:	Mary Zbell
Meeting Location:	Coe Memorial Park Civic Center	Recorder:	Margaret Keywan
Meeting – Start Time:	5:05 p.m.	Meeting – End Time:	6:20 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Mary Zbell	Margaret Keywan
Mark McEachern	Lori Chiron
Absent: Jen Platsky, Dr. Isadore Temkin, Marc Trivella	
Also Attending: Susan Coe Holbrook	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Lori Chiron to accept the minutes of the September 17, 2014 meeting	Margaret Keywan	4	0	0	Motion should be to accept the minutes of the October 15, 2014 meeting.
Motion By – Mark McEachern to accept the contract from architect Michael Boe with modifications to the bid.	Lori Chiron	4	0	0	Motion Approved.
Motion By – Mark McEachern that the cupolas remain strictly ornamental due to environmental hazards.	Margaret Keywan	4	0	0	Motion Approved.
Motion By - Margaret Keywan to inquire how and where Still River Gardens is disposing the mum plants.	Lori Chiron	4	0	0	The mums are disposed of offsite, as all other annuals and debris are, in accordance with the contract.

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Motion By - Lori Chiron to table until sometime in 2015, the purchase of the LED lights. Seconded by Margaret Keywan and passed unanimously. Discussion regarding the Civic Center's mounting liabilities, costs, and the deferrals ensued	Margaret Keywan	4	0	0	The Parks and Recreation Commission believe purchasing the LED's is a worthwhile investment and supports this purchase. The P&R Commission would like the CMP Committee to respond to this purchase request by February 2015.
Motion By - Margaret Keywan to table a proposal for flooring in the Civic Center until such time there is a presentation and actual floor samples are presented.	Lori Chiron	4	0	0	Superintendent will provide floor samples for the next meeting, in anticipation of a response from the CMP Committee in regards to this project.
Motion By - Mark McEachern to repair the fence/gate around the trash dumpster.	Lori Chiron	4	0	0	The dumpster enclosure has been repaired.
A Permanent Motion: Restated by Margaret Keywan to seek reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760). This item will remain on Motion list and is the next issue to be resolved with the Trustee/Court. It needs to be understood that we do not seek the replacement of the tables, but the reimbursement of the funds used to purchase them.	Lori Chiron	4	0	0	Funds in the amount of \$1,760 for the purchase of tables or reimbursement are not available in the current Parks and Recreation Department Budget.
Motion By - Mark McEachern to adjourn the meeting at 6:20 p.m.	Margaret Keywan	4	0	0	Motion Approved.

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