

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	July 16, 2014	Chairperson:	Marc Trivella
Meeting Location:	City Hall Auditorium	Recorder:	Margaret Keywan
Meeting – Start Time:	5:00 p.m.	Meeting – End Time:	
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Marc Trivella	Mary Zbell
Dr. Isadore Temkin	Margaret Keywan
Jen Platsky	Lori Chiron
Also Attending: Frank Pennington	
Absent: Mark McEachern	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to accept minutes of June 18, 2014 meeting	Lori Chiron	6	0	0	Motion Approved.
Motion By – Lori Chiron to ask for a sign-off report from the engineer that designed the project, if this is a sufficient design, were the specs followed or must this area be re-designed to alleviate the water situation?	Jen Plasky	6	0	0	Project was completed in accordance with design specifications. Superintendent is working on plans with contractor and gardeners to come up with a solution for controlling the erosion. This is supported by the Parks and Recreation Commission.
Motion By – by Lori Chiron to have the Carriage House door replacement work done by Torrington Sash & Door after receiving a written estimate for approximately \$3,800 as discussed.	Margaret Keywan	6	0	0	Motion approved, pending review of a formal proposal from Torrington Sash & Door.

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Motion By - by Margaret Keywan to move forward on obtaining an architect to replicate a design proposal for the cupola	Mary Zbell	6	0	0	Superintendent to contact Marc Trivella, Chairperson of CMP Committee, to establish priorities and timelines for the various projects associated with the preservation/restoration of the Carriage House.
A Permanent Motion: Restated by Margaret Keywan to seek reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760). This item will remain on Motion list and is the next issue to be resolved with the Trustee/Court. It needs to be understood that we do not seek the replacement of the tables, but the reimbursement of the funds used to purchase them.	Lori Chiron	6	0	0	Funds in the amount of \$1,760 for the purchase of tables or reimbursement are not available in the current Parks and Recreation Department Budget.
Motion By – Mary Zbell to adjourn at 6:02 p.m.	Lori Chiron	6	0	0	Motion Approved.

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