

Minutes
Coe Memorial Park Committee
July 16, 2014

Mission Statement: To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Family Trust.

Attending: Chairman Marc Trivella, Dr Isadore Temkin, Mary Zbell, Lori Chiron, Jen Plasky and Margaret Keywan

Absent: Mark McEachern

Also Attending: Frank Pennington

A Motion was made by Mary Zbell and seconded by Lori Chiron to accept the minutes of the June 18, 2014 meeting and passed unanimously.

Park Operations

- Tree Work Zaharek's Landscaping - Awaiting proposal FY 14/15
- Gardens Still River Gardens - Reports: to be sent out via separate e-mail
- Updates:
 - Garden maintenance and planting in progress
 - Civic Center : General maintenance on-going
 - Grounds: General maintenance on-going
 - Proposal for LED replacement for Fleur De Lis for review

A request will be sent to the Superintendent seeking copies of the reports submitted by Still River Gardens.

Discussion was held regarding the run-off issue at the end of the driveway. The omission of the sign-off by the design engineer regarding the water flow problem in the new parking area therefore puts future liability upon the contractor and the gardeners. As stated previously this is not a horticultural problem but rather one of design and it is a decision of Still River Gardens to accept this future liability.

A Motion was made by Lori Chiron to ask for a sign-off report from the engineer that designed the project, if this is a sufficient design, were the specs followed or must this area be re-designed to alleviate the water situation? This was seconded by Jen Plasky and passed unanimously.

Coe Memorial Park Sign: No report furnished to the Committee, Chairman to obtain information.

At a past meeting there was an inquiry as to a surplus of funds from Phase II construction .The reply was that there was not. Upon further investigation it was determined that there is a balance of approximately of \$143,000 from Phase II project.

Carriage House Renovations: Chairman Marc Trivella announced that he had spoken to Torrington Sash & Door regarding the repair of the four doors at the Carriage House. This could be done at the cost of \$3,800.

A Motion was made by Lori Chiron to have the Carriage House door replacement work done by Torrington Sash & Door after receiving a written estimate for approximately \$3,800 as discussed; seconded by Margaret Keywan and passed unanimously.

Chairman Trivella will notify members of the color selections reviewed at the last meeting in order to make a qualified decision at one of the next meetings. Small sections of the Carriage House will be painted with the sample colors chosen in order to make that decision.

Chairman Trivella will inform Superintendent Brett Simmons to move forward on the roof installation and repair bids.

A Motion was made by Margaret Keywan to move forward on obtaining an architect to replicate a design proposal for the cupolas; this was seconded by Mary Zbell and passed unanimously.

It was noted that the original proposal submitted by Susan Coe Holbrook and backed by the Judge of Probate was finally negotiated to its final payment in 2017/2018 Park & Recreation budget.

A Permanent Motion: Restated by Margaret Keywan to seek reimbursement for the value of 11 Mity-Lite 10' tables (\$1,760). This item will remain on Motion list and is the next issue to be resolved with the Trustee/Court. It needs to be understood that the replacement of the tables is not sought by the Committee, but the reimbursement of the funds used to purchase them. Seconded by Lori Chiron and passed unanimously.

It was related by Margaret that the park sign and the memorial boulder were both being visually blocked by plantings.(Cleome & Hosta)

A Motion to adjourn was made at 6:02 p.m. by Mary Zbell and seconded by Lori Chiron.

The next meeting will be held on August 20, 2014 5:00 p.m. at the Civic Center.

Respectfully Submitted,

Margaret K Keywan

Secretary,
Coe Memorial Park Committee