

*Minutes  
Coe Memorial Park Committee  
January 15, 2014*

**Mission Statement:** *To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Family Trust.*

Chairman Susan Coe Holbrook called the meeting to order at 5:03 p.m.

**Present:** Chairman Susan Coe Holbrook, Dr Isadore Temkin, Marc Trivella, Mary Zbell, Mark McEachern, Lori Chiron and Margaret Keywan

**Also Attending:** Frank Pennington, Mike Zaharek and Superintendent Brett Simmons

A Motion was made by Marc Trivella to accept the minutes of the December 18, 2013 meeting, seconded by Mary Zbell and passed unanimously

**Park Operations:**

- Still River Gardens: No reports or updates
- Civic Center: No reports
- Grounds: No reports
- A joint budget meeting with the Park and Recreation Commission will be held on January 27, 2014, 5 p.m. at the armory.
- Mike Zaharek reported the following schedule for the \$8,000 2014 tree contract that terminates June 30, 2014 and the 2015 contract begins.
  - \$3,000 Removal of three trees including stump grinding
  - \$1,400 One day of safety pruning and removal
  - \$3,700 15-20 ft Gingko tree replacement

A Motion was made by Marc Trivella and seconded by Lori Chiron to accept the Zaharek tree proposal. The motion passed unanimously.

A discussion followed regarding tree replacement and planting of Magnolia, Chestnut and American Valley Forge disease resistant Elm.

Another meeting with Mike Zaharek will be scheduled in April in order to stagger tree replacement and plantings for the future.

Superintendent Brett Simmons is researching the LED color for the new (8) fleur-des-lis in order that the Vintage look be continued in Coe Memorial Park.

**It was noted by Margaret Keywan that a bonding adhesive at the end of the new sidewalk in the parking lot appears to be pulling away from the curbing. (Just past the handicapped parking spot)**

A discussion regarding the Carriage House; choice of color, the replacement of the original cupolas & general repairs were discussed. Mark McEachern & Marc Trivella will have a report at the February meeting.

Marc Trivella once again questioned why DSS group does not pay for use of the Civic Center when they have a budget for such events. Marc stated that when his group used the facility, the fees were paid.

**The Permanent Motion** regarding the CL&P bills was restated by Margret Keywan and seconded by Lori Chiron passed unanimously.

**The Permanent Motion** regarding the Mity-Lite tables was restated by Margaret Keywan, seconded by Lori Chiron and passed unanimously.

**A Motion** by Mary Zbell to adjourn the meeting at 6 p.m. was seconded by Margaret Keywan; passed unanimously.

The next meeting will be held at the Civic Center on February 19, 2014 at 5p.m.

Respectfully submitted

***Margaret K Keywan***  
***Secretary***