

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



Tel: (860) 489-2274
Fax: (860) 489-2588
www.torringtonct.org

Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	September 18, 2013	Chairperson:	Susan Coe Holbrook
Meeting Location:	Civic Center	Recorder/Secretary:	Margaret Keywan
Meeting – Start Time:	5:05 p.m.	Meeting – End Time:	6:31 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Present:	
Chairman Susan Coe Holbrook	Marc Trivella
Margaret Keywan	Lori Chiron
Mary Zbell	Dr. Isadore Temkin
Absent: Mark McEachern	
Also Attending: Frank Pennington	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Lori Chiron to accept the minutes of the August 21, 2013, meeting.	Mary Zbell	6	0	0	Motion Approved.
Motion By – to have the Coe Memorial Park Committee included in the budget process as directed by the Judge of Probate (which is consistently ignored).	Mary Zbell	6	0	0	The department will continue to provide draft budgets and updates to both the Committee and Commission throughout the budget process as done in the past.
Motion By – Dr. Temkin to have the Coe Memorial Park Committee involved in the development of the new gardening contract.	Marc Trivella	6	0	0	The Superintendent will prepare a draft contract and forward to both the Committee and Commission for comments. The Superintendent will have the final determination on what to include in the contract.
Chair Appointment: For Marc Trivella to clarify the tree issue at the next Parks and Rec. Commission Meeting.		6	0	0	Marc Trivella was not present at the meeting to clarify the tree issues.
Chair Appointment: For Marc Trivella to clarify the security		6	0	0	Marc Trivella was not present at the meeting to clarify the

.....*Explore the possibilities*

issues at the next Parks and Rec. Commission Meeting.					security issues. The date referenced in the meeting minutes was an isolated incident and there are no security issues.
<p><u>Permanent Motion By:</u> by Margaret Keywan, that the amount of \$11,680.87 is to be reimbursed. Unless otherwise agreed upon or reformulated, this matter shall be resolved by the Probate Court. Until such time this Motion shall be repeated monthly.</p> <p>City Treasurer felt this amount was fair and is working with the Trustee to settle.</p>	Lori Chiron	6	0	0	<p>The Parks and Recreation Commission continues to support the decision to reimburse funds into the trust over five fiscal years including the current one, in order to compensate for electric charges that were processed under the wrong account.</p> <p>The Parks and Recreation Department transferred \$2,690.73 from the FY 12/13 Parks budget to the Coe Account. The Parks and Recreation Department has budgeted \$7,202.08 from the Parks Budget over the next 4 years to pay the balance in full. The amount to be reimbursed each year will be \$1,800.52 for FY 13/14 (current budget), FY 14/15, FY 15/16, and FY 16/17.</p>
<p><u>A Permanent Motion</u> by Margaret Keywan for the reimbursement for 11 Mity-Lite tables entrusted to the Parks & Recreation Department be returned to the Trust or the financial equivalent of same be reimbursed to the Trust. This shall be a permanent motion until such time as the Park & Recreation commission resolves this issue or the Probate Court renders a decision</p>	Lori Chiron	6	0	0	As previously stated, funds to purchase additional tables are not available in the Parks and Recreation Department Budget.
<p><u>Motion By</u> – Lori Chiron to Adjourn the meeting at 6:31 p.m.</p>	Marc Trivella	6	0	0	Motion Approved.

.....*Explore the possibilities*