

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	3/16/2011	Chairperson:	Frank Pennington
Meeting Location:	City Hall Auditorium	Recorder:	Mary Zbell / Margaret Keywan
Meeting – Start Time:	5:00 PM	Meeting – End Time:	5:55 PM
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Mark McEachern	Margaret Keywan
Mark Trivella	Dr. Isadore Temkin
Mary Zbell	Frank Pennington
Susan Coe Holbrook	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Susan Coe Holbrook to approve Motions of 2/26/2011 Meeting	Mary Zbell	7	0	0	So Noted.
Motion By – Susan Coe Holbrook to authorize purchase of LED C7 lights PENDING Frank Pennington’s approval after meeting with Brett Simmons to clarify 1 or 2 trees and clarify estimate.	Dr. Isadore Temkin	7	0	0	Superintendent Simmons met with Frank Pennington; working on LED Proposal.
Motion By – Margaret Keywan a notification that Mark McEachern’s status is restored to Charter and/or ORIGINAL member.	Mary Zbell	7	0	0	Request should be presented in writing to Mayor Bingham.
Motion By – Margaret Keywan that the Committee be provided a written agreement and/or application from/to Matica for use of the Civic Center	Mary Zbell	7	0	0	Copy of Agreement was approved by Parks and Recreation Commission and will be provided by Superintendent of Parks and Recreation.
Motion By – Susan Coe Holbrook to be provided with status of P&R handling table issue and/or if funds in budget to reimburse the Trust for 11 missing tables.	Margaret Keywan	7	0	0	No funds available from Parks and Recreation Budget.
Motion By – Frank Pennington to change timer on park lights and have Superintendent investigate photo-electric cells for poles	Marc Trivella	7	0	0	Superintendent of Parks and Recreation will look into further.

.....*Explore the possibilities*

Motion By –					
Motion By – RESTATED – SIXTH REQUEST – Susan Coe Holbrook for the Committee to receive a copy of all rental applications including fee information for Coe Memorial Park for review in addition to receiving the calendar of events as there is no reason this cannot be provided. A FOI will be filed if not provided as requested.	Margaret Keywan	7	0	0	Applications are approved by the Parks and Recreation Commission. Copies of approved applications will be provided to CMP Committee after approval by the Commission in the following months meeting packets.
Motion By – Dr. Temkin that a qualified City employee visit and evaluate energy usage and suggest improvements (in lieu of energy audit requested at 2/16/11 meeting).	Marc Trivella	7	0	0	Superintendent of Parks and Recreation will look into further.
Motion By – Susan Coe Holbrook to preserve brass fittings/clips from flag pole. Suggested to be given to Historical Society for housing.	Mark McEachern	7	0	0	So Noted.
Motion By – Mark McEachern and Susan Coe Holbrook that there's funds in capital improvements in the 10/11 budget, why can we not meet with P&R and Architect	Marc Trivella	7	0	0	On hold until the 2011-12 budget is approved by City Council.
Motion By – Margaret Keywan that clipboards be provided for walk through at Coe Memorial Park	Dr. Temkin	7	0	0	Clipboards will be available for walk-throughs as needed.
Motion By – Susan Coe Holbrook to adjourn at 5:55 PM.	Marc Trivella	7	0	0	So Noted.

.....*Explore the possibilities*