

# City Of Torrington

Torrington Parks and Recreation  
153 South Main Street  
Torrington, CT 06790



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[www.torringtonct.org](http://www.torringtonct.org)

## Coe Memorial Park Advisory Committee Meeting Motion Form

<b>Meeting Date:</b>	2/16/11	<b>Chairperson:</b>	Frank Pennington
<b>Meeting Location:</b>	City Hall Auditorium	<b>Recorder:</b>	Susan Coe Holbrook
<b>Meeting – Start Time:</b>	5:00 PM	<b>Meeting – End Time:</b>	5:50 PM

*\*Please attach Meeting Agenda for reference.*

Meeting Attendance:	
Frank Pennington	Susan Coe Holbrook
Mark McEachern	Dr. Isadore Temkin
Marc Trivella (arrived 5:07 PM)	Mary Zbell
ABSENT: Margaret Keywan	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
<b>Motion By</b> – Mark McEachern to estimate the Park's Tree at 40' and order #7c LED Lights for a 40' Tree.	Dr. Isadore Temkin	5	0	0	Motion made by an Ex-Officio Member – not an official motion.
<b>Motion By</b> – Susan Coe Holbrook for the Committee to receive a copy of all rental applications including fee information for Coe Memorial Park for review in addition to receiving the calendar of events.	Marc Trivella	6	0	0	Calendar and Financial Reports should be sufficient.
<b>Motion By</b> – Mary Zbell to approve the Meeting Motion forms for 1/5 and 1/19	Marc Trivella	6	0	0	So Noted.
<b>Motion By</b> – Marc Trivella for a meeting to be set up with Park and Rec. and the Architect to revamp, redesign, discuss, Phase II of the Master Plan	Mary Zbell	6	0	0	After the budgets are officially approved, the Architect will be contacted.
<b>Motion By</b> – Mark McEachern for an email be written to P&R re: Flag Pole concerns	Mary Zbell	6	0	0	Motion made by an Ex-Officio Member – not an official motion.
<b>Motion By</b> – Mary Zbell at 5:50 p.m. to Adjourn	Marc Trivella	6	0	0	So noted.
<b>Motion By</b> –					
<b>Motion By</b> –					

*.....Explore the possibilities*