

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Advisory Committee Meeting Motion Form

Meeting Date:	1/5/11	Chairperson:	Frank Pennington
Meeting Location:	City Hall Auditorium	Recorder:	Margaret Keywan
Meeting – Start Time:	5:00 PM	Meeting – End Time:	6:10 PM
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Dr. Isadore Temkin	Marc Trivella (arrived 5:05 p.m.)
Mark McEachern	Frank Pennington
Mary Zbell	Susan Coe Holbrook
Margaret Keywan	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By - Mary Zbell to approve Motions of December 8, 2010 Meeting.	Susan Coe Holbrook	6	0	0	So Noted.
Motion By – Mary Zbell to accept Zaharek’s tree proposal for 2011/12 at \$8,000.	Susan Coe Holbrook	6	0	0	Commission approved proposal on 2/2/11.
Motion By – Dr. Temkin to accept Kim Barbieri’s recommendations in her 12/27/10 email and incorporate them into the draft contract for Gardening at Coe Memorial Park.	Mary Zbell	7	0	0	Discussed in negotiation process.
Motion By – Marc Trivella to invite Miles Borzileri to our next Regular Meeting (Jan. 19) to discuss future projections of income for Coe Memorial Park.	Margaret Keywan	7	0	0	So Noted.
Motion By – Marc McEachern to have an energy audit performed at Coe Memorial Park.	Marc Trivella	7	0	0	To be looked into further.
Motion By – Susan Coe Holbrook to submit Modified 2011 Meeting Schedule to 3 rd week of the month, 5:00 P.M. at the Auditorium.	Marc Trivella	7	0	0	So Noted.
Motion By – Dr. Temkin to table the budget until after the meeting on Jan. 19 th with Trustee.	Marc Trivella	7	0	0	So Noted.
Motion By – Marc Trivella to purchase new #7 LED lights while on sale at Raleigh’s for	Dr. Temkin	7	0	0	Need to determine height of the trees prior to

.....*Explore the possibilities*

the holiday tree.					ordering. Frank Pennington to look into.
Motion By – Mary Zbell to table the budget until after the meeting on Jan. 19 th with Trustee.	Margaret Keywan	7	0	0	Duplicate Motion.
Motion By – Margaret Keywan to table Flag Pole proposal and ask the Superintendent to investigate solar lighting for the flag pole.	Mary Zbell	7	0	0	Commission voted to proceed with proposal for work on flag pole, once a lead test is complete. Lighting that is in place for the flag pole is sufficient.
Motion By – Margaret Keywan and Dr. Temkin that existing rules and regulations be reviewed and enforced and that there will be no active recreation/sports held in Coe Memorial Park.	Marc Trivella	7	0	0	Rules and Regulations in place are sufficient. Enforcement is dependent on available resources.
Motion By – Susan Coe Holbrook to resume receiving all rental applications including the fee information for Coe Memorial Park Civic Center.	Frank Pennington	7	0	0	Calendars outlining facility use are provided monthly. Financial reports are provided as they are received from the Comptroller's office.
Motion By – Margaret Keywan to adjourn the meeting at 6:10 P.M.	Marc Trivella	7	0	0	So Noted.

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